

# CITY OF BELLEVUE

106 N. Third Street  
Bellevue IA 52031

**Brent Roling 563-357-1098 - Zoning Officer**

**REMINDER: BEFORE YOU DIG CALL 811 AND HAVE ALL UNDERGROUND UTILITIES LOCATED. THE CALL IS FREE AND THE SERVICE IS FREE.**

**A BUILDING PERMIT MUST BE POSTED IN THE FRONT WINDOW OF THE RESIDENCE**

## DECK, BALCONY, OR OPEN PORCH

**District: Residential**

**Permit Fee: \$50.00**

1. A deck may be placed in any yard around a house
2. Decks extending less than 8 feet into a front yard will not be considered to be part of the building for yard purposes
3. In a rear yard, a deck will not be considered part of the building for yard area purposes.
4. Decks projecting into a side yard must meet full yard requirements.
5. A deck may not project more than 10 feet from the face of a building.

## FENCE OR CONTINUOUS PLANTING

**District: ALL**

**Permit Fee: \$50.00**

1. A fence may be constructed in any district.
2. A fence may be built 6 inches from any property line.
3. A fence along the front of a property may not exceed four feet in height.
4. A fence along the rear or sides of a property may not exceed seven feet in height.
5. At a corner lot adjacent to a an intersection, no fence shall be constructed within 30 feet of any corner lot street line intersection, which would impair the sight distance of the operator of a motor vehicle.

## GARAGE OR ACCESSORY BUILDING

**District: Residential**

**Permit Fee: 576 sq. ft. or larger - \$250.00**

**Permit Fee: Less than 576 sq. ft. - \$100.00**

1. A garage must be 5 feet from adjoining lot lines.
2. An unattached garage must be at least 5 feet from any other building on the same property.
3. A garage must be at least 5 feet from the alley right of way. If the garage door opens toward the alley it must be 15 feet.
4. Attached garages need to meet the requirements of a house.
5. A garage may be in a side yard provided that a full required side yard is provided between the garage and side lot line. An accessory building within sixty (60) feet of the front lot line shall have a full side yard between it and the side lot line.
6. A garage may not exceed 18 feet in total height.
7. Accessory buildings may not occupy more than 30% of rear yard.
8. Metal siding, steel siding and similar materials are prohibited as exterior siding on any accessory building in R-1 or R-2 that exceeds 576 square feet or 13 feet in height

## PRINCIPAL STRUCTURE (NEW HOME/BUSINESS)

**ALL NEW HOME CONSTRUCTION REQUIRES THE CONSTRUCTION OF SIDEWALKS**

**PROPERTY LINES ARE DETERMINED BY THE PROPERTY OWNER - CITY OF BELLEVUE DOES NOT DETERMINE PROPERTY BOUNDARIES**

**Permit Fee: Single Family \$500.00**

**Multi-Family \$1000.00**

**Electric Connection Fee: \$100.00**

**Water Connection Fee: \$200.00**

**Sewer Connection Fee: \$325.00**

**TOTAL: SINGLE - \$1125.00 MULTI-FAMILY - \$1625.00**

**Sign Permit Fee - \$30.00**

**Building addition/remodeling Permit Fee - \$250.00**

These rules are for information only and are not intended to be a comprehensive summary of the City's Zoning Ordinance.

**This is a City Record. No Free hand drawings or sketch - you must use form on back sheet unless a contractors plan is used.**

Revised 7-12-2018

PERMIT FEE \_\_\_\_\_

BUILDING PERMIT NO. \_\_\_\_\_

### CITY OF BELLEVUE BUILDING PERMIT APPLICATION

#### APPLICANT/OWNER INFORMATION

Applicant Name \_\_\_\_\_ Date \_\_\_\_\_

Owner of Property \_\_\_\_\_

Address for which permit is applied for \_\_\_\_\_

Applicant Phone # \_\_\_\_\_

#### PROPOSED CONSTRUCTION INFORMATION

Permit is requested for \_\_\_\_\_

Estimated cost of improvements is \_\_\_\_\_

Is the property located in the Fire District? If yes, a full construction plan & building materials list must be attached.

Is the property located in the Flood Plain District? YES \_\_\_\_\_ NO \_\_\_\_\_

#### ZONING INFORMATION

Zoning District (Circle one)      A-1      R-1      R-2      C-1      C-2      I-1

	Width	Length	Area (Length x Width)
Lot Size			

Front Yard Dimension (measured from face of primary building to street)

Rear Yard Dimension (measured from rear of primary building to the rear lot line)

Side Yard Dimension (measured from side of primary building to side lot line)

Left \_\_\_\_\_ Right \_\_\_\_\_

#### APPROVAL OF OTHER CITY DEPARTMENTS

Permit Required		Fee	Department		Signature of Department Head
Yes	No	\$500.00			Building Permit Fee for Single Family
		\$1,000.00			Building Permit Fee for Multi-Family
			Streets		
		\$100.00	Electric		
		\$200.00	Water	Effec. 1-1-06	
		\$325.00	Sewer		

Total for New Const. - Single Family - \$1125.00

Multi-Family - \$1625.00

This request for a building permit is:

**GRANTED**

**DENIED**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Zoning Enforcement Officer

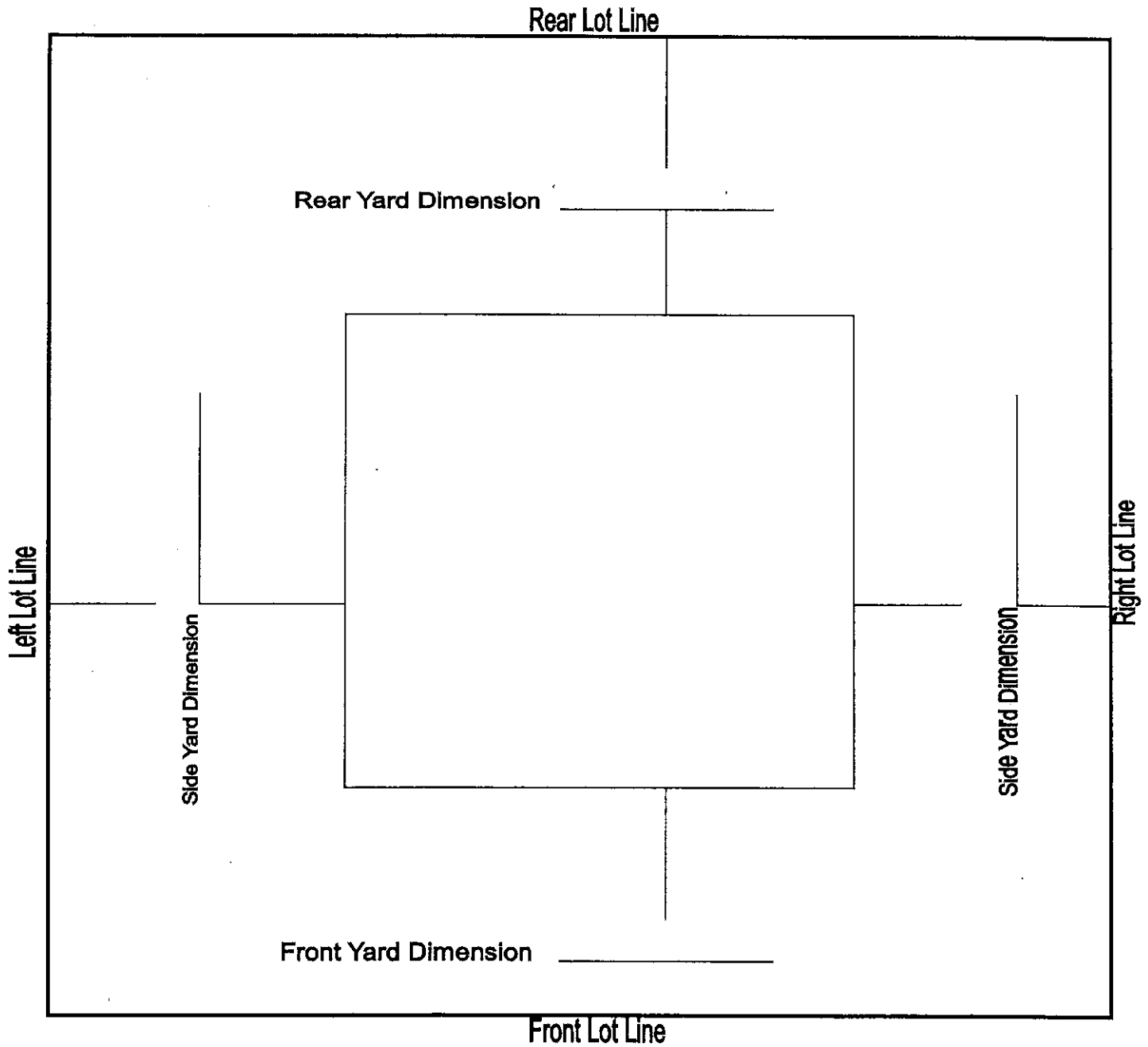
## INSTRUCTIONS FOR ATTACHED FORM

Note: This application will not be considered without a detailed sketch showing the following: applicable yard dimensions, address, size and location of proposed structure.

Use the following directions to fill out the drawing for your permit application.

1. The drawing represents a typical building lot. A primary structure, usually the house, is included.
2. Using a tape measure, measure the various yard areas and fill in the size of the front, rear, and side yards.
3. Using a black pen, or pencil, sketch in any existing accessory buildings as they are located on the lot. This includes garages, sheds, patio, decks, porches, fences, etc.
4. Use a red pen to sketch in the new construction, addition, accessory buildings, fence, deck or whatever this permit application is for.
5. Use the red pen to fill in the distance between the proposed new construction and the various lot lines.
6. If your drawing is now complete, review it for accuracy, sign and date it.
7. Return the questionnaire and drawing to City Hall for processing.
8. If the sample drawing does not coincide with the layout of your lot, feel free to make a new, accurate drawing.

If you have any questions about this form, please contact Brent Roling, Zoning Enforcement Officer at 563-357-1098



**\*\*\*\*NOTE FOR HOMEBUILDERS\*\*\*\***

Please remember that the setback distances are measured from the property line. The property line is not the curb line. Also, please remember that the set back distance applies equally to your house and/or garage so that no portion of your structure is closer than the required setback.

I certify that this is a true and correct copy of what I plan to build.

\_\_\_\_\_  
Signature