

November 14, 2016  
Regular Session

The Bellevue City Council met on Monday, November 14, 2016 in a Regular Session at 6:30 P.M. in the Council Chambers with Mayor Christopher J. Roling presiding. The Pledge of Allegiance was recited by all present. The roll was called as follows:

**PRESENT:** Councilmembers Allen Ernst, Gary Feuerbach and Tim Roth. Also present were City Administrator Loras Herrig, City Clerk Abbey Skrivseth, Police Officer Ryan Kloft, Dave Heiar, Julie Neebel and Susan Lucke.

**ABSENT:** Councilmembers Jayson Heiar and Darla Lawson.

### **APPROVAL OF AGENDA**

Mayor Roling reviewed the Agenda and declared it approved.

### **CONSENT AGENDA**

Feuerbach moved with a second by Ernst to approve the Consent Agenda. Motion carried unanimously.

- A. Approve October 17, 2016 Regular Session and November 3, 2016 Special Session
- B. Approve October Financial Reports
- C. Approve Bills and Claims as Authorized
- D. Approve Library Bills
- E. Approve New Vendors
- F. Cable TV Viewership Report
- G. Approve Appointments of Loras and Jill Herrig to the EIRHA (Eastern Iowa Regional Housing Authority) for a Term Ending 07/31/2018
- H. Approve Ownership Change for Class C Liquor License with Outdoor Sales and Sunday Service Privileges Effective 11/14/2016 for 2<sup>nd</sup> Street Station

### **JACKSON COUNTY ECONOMIC ALLIANCE (JCEA)**

JCEA Director Dave Heiar provided an update on the possibility of honoring Bellevue as a historic downtown area at a cost of roughly \$10,000.00. Heiar indicated donations and a grant are expected to cover part of this cost and then requested that the City consider contributing to the project. Feuerbach moved with a second by Roth to contribute \$3,000.00 to the project from extra Hotel Motel money. Motion carried unanimously. Heiar then gave an update on the JCEA's current activities including the Felderman Park project.

### **FELDERMAN PARK UPDATE**

IIW, PC Engineer Julie Neebel informed the Council on the status of the Felderman Park bridge and trail extension including the required permits, critical deadlines and bid process. Roth moved with a second by Ernst to proceed with the project's Phase I bid preparation. Motion carried unanimously.

## **YOUNG MUSEUM**

A reminder that the Council will meet on November 28, 2016 at 6:30 P.M. in the Community Center to discuss the Young Museum. This meeting is open to the public.

### **ORDINANCE NO. 418**

#### **AMENDING TITLE III COMMUNITY PROTECTION CHAPTER 15 FEES FOR POLICE SERVICES TO CREATE A FEE FOR POLICE REPORTS**

Ernst moved with a second by Feuerbach to introduce and approve the first reading of Ordinance No. 418. Roll call vote carried unanimously. Ernst then moved with a second by Roth to waive the second and third readings and pass into law upon publication of Ordinance No. 418. Roll call vote carried unanimously.

### **ORDINANCE NO. 418**

#### **AN ORDINANCE AMENDING TITLE III COMMUNITY PROTECTION CHAPTER 15 FEES FOR POLICE SERVICES TO CREATE A FEE FOR POLICE REPORTS**

Be it Enacted by the Council of the City of Bellevue, Iowa:

SECTION 1. PURPOSE. The purpose of this ordinance is to create a fee for police reports.

SECTION 2. AMENDMENT. Chapter 15 Fees for Police Services is amended by adding the following section:

##### **3-15-2 Fees for Police Reports**

1. Any person who requests a police report from the Bellevue Police Department shall pay the sum of five dollars (\$5.00) to the officer providing the report. For any report over five (5) pages an additional charge of one dollar (\$1.00) per page will be added. The Police Officer shall issue a receipt if requested and shall account for said funds to the Chief of Police.

SECTION 3. REPEALER. All ordinances or parts of ordinance in conflict with this ordinance are hereby repealed.

SECTION 4. SEVERABILITY. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of this ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 5. EFFECTIVE DATE. This ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this 14<sup>th</sup> day of November, 2016

\_\_\_\_\_  
City Administrator

\_\_\_\_\_  
Mayor

**CERTIFICATION**

I, Loras Herrig, City Administrator, do hereby certify that the above is a true and correct copy of Ordinance 418 which was passed by the Bellevue City Council on this 14 day of November, 2016 and published in the Bellevue Herald Leader on the \_\_\_\_\_ day of \_\_\_\_\_, 2016.

**RESOLUTION NO 27-16 ESTABLISHING A SALARY PLAN FOR ALL CITY EMPLOYEES**

Roth moved with a second by Ernst to approve Resolution No. 27-16. Roll call vote carried unanimously.

**POLICE DEPARTMENT**

Feuerbach moved with a second by Ernst to approve hiring Melissa Schmidt as a Part-Time Police Officer per the terms outlined in Chief Lynn Schwager’s memo to the Council and at an hourly rate of \$16.00. Motion carried unanimously.

**ADJUSTING JOURNAL ENTRIES**

Roth moved with a second by Ernst to approve the adjusting journal entries per 06/30/16 FYE Audit. Motion carried unanimously.

**DECEMBER MEETING DATES**

The Council agreed to meet once in Regular Session on December 19, 2016 for the month of December.

**UTILITY BOARD RATES ANALYSIS**

Herrig said electric and wastewater rates will remain the same but water rates will need to be increased per a recent utility analysis.

**FRATERNAL ORGANIZATIONS INTERNET RATE**

Ernst moved with a second by Feuerbach to allow fraternal organizations to receive residential versus commercial internet rates. Motion carried unanimously.

**PARKING REGULATIONS**

A discussion was held regarding the parking of semis, campers and boats on City streets. The Council agreed to have Herrig draft a preliminary ordinance for the December meeting that would ban such parking on City streets year-round. The Council will then have further discussions on the issue.

**RECEIPTS AND DISBURSEMENTS**

The following amounts were received or expended in the month of October:

<b>FUNDS</b>	<b>RECEIPTS</b>	<b>DISBURSED</b>
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**GENERAL:**

Basic General Fund	311618.13	107242.04
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**SUB FUNDS:**

P.I.L.O.T	2500.00	
Library Gift	366.00	
L.O.T. Prop. Tax Red	7892.69	
Museum		68.44
Police Gift Fund	25.00	
Franchise Prop. Tax	714.03	
Franchise Strm. Water	714.03	

**SPECIAL REVENUE**

Streets Cap Project		1783.56
Park Impr. Project	1950.00	55433.18
L.O.T. St. Impr. Project	8424.57	4464.91
Fire Dept. Cap. Fund	1152.00	
Employee Benefits	119836.63	
T.I.F. Fund	193185.64	105241.17
Debt Service	32953.02	
Road Use Tax	21781.45	19268.66

**PROPRIETARY FUNDS:**

Ambulance	35585.01	51895.51
Telecommunication	521414.64	156701.25
Sanitation	34672.76	28601.24
Water	24381.68	18842.08
Electric	212858.77	202175.30
Electric Cap. Fund	10000.00	
Customer Deposit	1095.42	861.00
Sewer	36326.61	17630.73
Storm Water Fund	6025.38	4875.83

**TOTALS** 1585473.46 775084.90

**LIBRARY BILLS AND CLAIMS**

The following Bills and Claims were paid as authorized:

ACCO Brands Direct	Office Supplies	28.06
Baker & Taylor	Books	572.03

Demco	Story Hour	81.12
Iowa Communication Net	Telephone	11.72
Lampe's True Value	Building Repair & Maintenance	22.98
Michael Frederick	Books	48.00
Midwest Business Products	Copier Expense	130.59
Petty Cash	Postage	37.86
State Library of Iowa	Books	30.85
The Des Moines Register	Periodicals	240.02
West Des Moines Library	Special Program	10.00
Windstream	Telephone	45.62

The following Bills and Claims were paid as approved:

Till's Garage	Police Vehicle Maint. Exp.	95.38
IA Division of Labor Service	Comm. Ctr. Boiler Inspection	40.00
Bellevue Municipal Utilities	Reimb. Bill for Black Dirt	1020.00
IPERS	Retirement	14252.24
IRS	Federal/SS/Medicare	10463.23
Americlock, Inc.	FD Bell Repair Pmt 1	2912.50
Black Hills Energy	City Gas Purchases	356.67
IWireless	PW Phone Exp.	2.97
IIW, P.C.	Engineering Fees	917.25
Medical Associates Health Plans	City Health Ins.	25781.36
Treasurer, State of Iowa	October 16-31, 2016 Sales Tax	3112.00
Windstream	CC Fax Phone Exp.	66.94
Lands' End Business Outfitters	Shipping & Exchange Charges	17.95
Jackson Co Recorder	Recording Fees/Reap Grant	12.00
A&P Graphics & Signs LLC	Cole Park Signs	240.00
Advanced Media Technologies	Cable Operating Expense	3312.08
American Funds Service Co	Payroll Withholding	1660.00
Apparatus Testing Service LLC	FD Annual Pump Certif.	1214.00
ATS Petro LLC	City Gas Purchase	574.01
Aureon Network Services	Video Transport/CALEA	5354.88
Bankers Trust Company	GO Corp. & Ref. Bonds	10848.75
Bellevue Emergency Service	Police Training	84.00
Bellevue Lumber	City Concrete Mix & Supplies	222.64
Bellevue Municipal Utilities	City Monthly Utility Bills	4472.10
Bellevue Pharmacy	FD & Ambulance Supplies	208.93
Bellevue Sand & Gravel	Roadway Material	250.42
Bellevue State Bank	Monthly Cable Payment	9967.36
Bellevue State Bank	Sanitation Loan Int. Pmt.	4000.00
Big Ten Networks	Programming Charges	1573.80
Blue Grass Enterprises	Sod Exp. FD/City Hall/Ensign	3391.50
Card Center	City Reimbursement	2822.81
Casey's General Store Inc.	City Gas Purchases	1020.66
Cedar Falls Utilities	Video Transport Fee	5211.00

Central United Life Ins. Co.	Cancer Insurance	360.76
Chief Supply	Rolling/Schwager Clothing Exp.	341.49
City of Bellevue	Storm Water to DS/Park St. Prj.	4422.75
City of Bellevue	LOT Funds to DS	4115.41
City of Bellevue	Office Trsf/Cable PILT	15328.15
Comcast Sportsnet	Programming Charges	3162.24
Country Side Feed & Seed	Roadway Lawn Seed	74.75
Curtis Wayne Dean	Broadband Consulting Fee	825.00
Dennis Gerardy	City Hall/CC Window Clean	315.00
Dorsey & Whitney LLP	Legal Fees	13670.00
Drive Line	Roadway Snow Removal Equip.	3210.82
Dubuque Networking Service	Cable Support Service/Equipment	6723.30
Econo Signs LLC	Roadway Traffic Signs	235.40
Emergency Medical Products Inc.	Ambulance Operating Supplies	682.10
Fidelity Bank & Trust	Monthly Cable Payment	9967.36
Fox Apparatus Repair & Maint. LLC	Fire Department Repair & Maint.	994.90
Georgann Roberts	Service Deposit Refund	127.97
Gray Television Group	KCRG Programming	1349.25
Gregory L. Schulte	FD Building Repair & Maint.	231.10
Heather Wilkening	Service Deposit Refund	126.16
IIW Engineers PC	Engineering Expense	39.75
Innovative Systems	Monthly Maint. & Billing Stmt.	5827.68
Iowa Prison Industries	Roadway Traffic Signs	90.80
IRS	Withholdings	10563.73
ISPN Internet Service	Mthly Internet/Video Support	1965.00
J. Laurenzo Specialty Products	City Hall Bathroom Door	340.00
JJ Scheckel Corp	Equipment Repair	1259.83
John Deere Financial	Jess Clothing Expense	149.97
JoJons	Parks & Freedom Rock Port. Rental	180.00
Joshua Blake	Reimb. Clothing Expense	238.52
Joyce Clarin	Reimb. Riverview Park Impr.	101.78
Kent Clasen	Reimb. FD Gear	41.59
KWWL	Programming Charges	886.65
Lampe True Value	City Supplies	1091.35
Lyn Medinger	Reimb. Ambulance Computer Exp	223.08
Maquoketa Valley Electric	Security Light	12.31
Media General Inc.	KWQC Programming	1927.50
Medical Associates Clinic	City Flu Shots	103.60
Municipal Emergency Services	FD ID Shields	323.70
National Cable TV Coop	Programming Charges	30000.95
Nexstar Broadcasting	KLJB Programming	1768.70
NICC Business & Comm. Solutions	Ambulance Training	282.00
Nick Schroeder	Reimb. FD Expense	23.27
Paramount EMS	Paramedic Assist	200.00
Petty Cash	City Reimbursement	22.23
Productivity Plus Account	Parks Equip. R&M	130.85

Racom Corporation	Ambulance Battery Expense	219.70
River Valley Energy	City Gas Purchases	1036.38
Roeder Bros. Inc.	City Supplies Expense	177.29
Roeder Outdoor Power	Roadway/Sanit. Equip. Maint.	24.40
Schneider Flooring	Council Chambers Carpet Exp	2394.25
Schoenthaler, Bartelt, Kahler &Reicks	City Legal Fees	777.00
Sinclair Television Group Inc.	KGAN/KFXA Programming	2205.06
Stacy Heiar	FD Building Maintenance	100.00
Stephanie Penniston	Reimb. Ambulance Training	109.00
Stetson Building Products	Roadway Misc.	331.32
Superior Welding Supply	Ambulance Operating Sup.	24.25
The Car Wash Inc.	City Gas Purchases	482.46
The Herald Leader	City Legal Notice Publications	1307.57
Tills Garage Inc.	City Vehicle Expense	89.12
Tower Distribution Co.	WGN Programming	158.20
Trans-Iowa Equipment	Roadway Equipment Maintenance	1274.37
Tribune Media Services	EPG Programming Expense	712.57
Truck Country of Iowa	Sanitation Repair Expense	86.47
Universal Electric Dubuque Inc.	Ambulance Flag Light	10.54
Unity Point Health	Internet/Video Transport	11600.00
Universal Electric Supply	Ambulance Flag Light Exp.	195.00
Verizon Wireless	City Phone Expense	335.76
Waste Authority of Jackson County	October Monthly Tipping Fee	5354.85
Weber Paper Company	City Supplies	97.36
Windstream	City Phone Bills	900.03
Zarnoth Brush Works Inc.	Roadway Sweeper Maintenance	775.00

## **ADJOURNMENT**

As there was no further business to come before the Council, Ernst moved with a second by Roth to adjourn at 7:55 P.M. Motion carried unanimously.

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City Clerk

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Mayor