

December 14, 2016
Regular Session

The Bellevue Municipal Utilities met in Regular Session on December 14, 2016 at 12:00 P.M. in the Council Chambers with Chairman Ken Walsh presiding. The roll call was as follows:

PRESENT: Board Members Barry Nudd, Ken Walsh and Lucy Zeimet. Also present was City Clerk Abbey Skrivseth, Electric Superintendent Bob Ploessl, Library Director Marian Meyer, Dave Namanny, Marc Ruden, and Michelle Carr.

ABSENT: Board Secretary Loras Herrig.

APPROVAL OF AGENDA

Zeimet moved with a second by Nudd to approve the Agenda with no additions. Motion carried unanimously.

MARIAN MEYER – UTILITY ASSISTANCE

The Board and Electric Superintendent Bob Ploessl agreed to Library Director Marian Meyer's request for the Utility employees to provide various electrical work to the Library.

IIW ENGINEERS – RADIUM TREATMENT FACILITY

IIW Engineers Marc Ruden and Michelle Carr informed the Board that Bellevue qualified for the 75% forgivable loan for a radium treatment facility. The potential building would be located on the Tenth Street right-of-way off Park Street. Ruden reassured Ploessl that the project would not affect the existing water pumping speed and the option to bypass the new facility would be available. Chairman Ken Walsh questioned the financing for the Utilities share of the project and indicated that he would like to hear from Board Secretary Loras Herrig prior to making a decision. The Board agreed to have Herrig setup a work session in early January and then a final decision will be made at the regularly scheduled January board meeting.

CONSENT AGENDA

Zeimet moved with a second by Nudd to approve the Consent Agenda. Motion carried unanimously.

- A. Approve Minutes of November 9, 2016 Regular Session
- B. Approve Bills and Claims as Authorized
- C. Approve New Vendor List
- D. Approve November Financial Reports

JANUARY MEETING DATE

Bellevue Municipal Utilities Board will meet on Wednesday, January 11, 2017 at 12:00 P.M.

RESOLUTION NO. 06-16UB AMENDING RATES FOR THE MUNICIPAL WATER SYSTEM

Zeimet moved with a second by Nudd to approve Resolution No. 06-16. Roll call vote carried unanimously.

RESOLUTION NO. 06-16UB

A RESOLUTION AMENDING RATES FOR THE MUNICIPAL WATER SYSTEM

WHEREAS, the Municipal Utility Board of Trustees has the responsibility of operating and maintaining the City of Bellevue Municipal Water System, and

WHEREAS, that responsibility includes insuring the financial stability of the system, and

WHEREAS, current obligations necessitate adjusting the present rate structure.

NOW, THEREFORE BE IT RESOLVED that the following water rates are adopted.

1. Consumption Rate- The charge for usage of water will be 2.01 cents per cubic foot
2. Facility Charges - In addition to fees for consumption, a facility charges will be assessed to each user based upon the following conditions.
 - a. All Customers that are connected to the electric utility will be assessed a water and wastewater facility charge if connected to the service or has access to a City water or sewer main without crossing property not owned by them.
 - b. If a customer has a commercial electric service, they will be assessed a commercial facility charge. If their electric service is residential, their facility charge will be residential.
 - c. In the event of a commercial business where the business provides water service to multiple residential electric customers who do not have individual water meters, the residential users will be assessed residential water and sewer facility charges and the commercial business will be assessed a separate commercial facility charge at the base rate.
 - d. The facility charge will not be assessed to more than one structure on each parcel of property unless the parcel is used for more than one purpose or has more than one user.

The rates for facility charges will be as follows:

Residential Customers	
Single Family	\$15.00

Commercial Customers - Average residential usage is approximately 450 cubic feet of water per month or 5400 cubic feet per year

Usage (Yearly)	
0 C.F. -5400	\$15.00
5401-10,800	\$20.00
10,801-21,600	\$25.00

21,601-100,000	\$30.00
Over 100,000	\$35.00

3. Bulk Water Rate – The charge for bulk water provided by Bellevue Municipal Utility will be 5 cents per gallon. The minimum charge will be \$15.00 for each purchase.
4. Connection Fee – Before any connection to a water main is made, a fee will be paid to the Municipal utility to cover the cost of a corporation valve, a water meter, the cost of issuing the permit and supervising, regulating and inspecting the work. The fee will be as follows:

1 inch or small	\$200.00
Larger than 1 inch line	\$400.00 plus tapping fee
5. Disconnection/Reconnection fees- A Fee of \$15.00 will be charged anytime a line is turned off or turned on.

Passed and approved this 14th day of December, 2016

City Clerk

Chairman

INFO DYNAMICS – IMAGING SOFTWARE

City Clerk Abbey Skrivseth presented to the Board a new imaging software by Info Dynamics. Walsh moved with a second by Nudd to equally share the cost of the new software with the City of Bellevue. However, Zeimet request that all City Boards consider going paperless for their meetings to help maximize the use of the new software. Motion carried unanimously.

APPROVAL OF \$200,000 TRANSFER FROM ELECTRIC SAVINGS TO CHECKING ACCOUNTS

Walsh moved with a second by Nudd to approve the \$200,000.00 transfer from the Electric savings to checking accounts in September of 2016. Motion carried unanimously.

BILLS AND CLAIMS

The following Bills and Claims were paid as approved:

Assurant Employee Benefits	Utility Life Insurance	61.60
Black Hills Energy	Utility Gas Purchases	460.72
Medical Associates Health	Utility Health Insurance	10681.68
Treasurer, State of Iowa	November 1-15 Sales Tax	3318.00
Treasurer, State of Iowa	November 16-30 Sales Tax	3444.00
Verizon Wireless	Utility CIPO Mo. Access Chrg.	5.70
Windstream	Utility Phone Bills	111.63
Aeromod	WW Skimmer Head Assy.	76.21

Altorfer Inc.	Elect Inspect Protect Relay	1903.81
Barry Nudd	Utility Board Meeting Compensation	1100.00
Bellevue Municipal Utility	Trsf. Funds to Elect Cap Fund	10000.00
Bellevue Municipal Utility	Water Loan Pmt. To Elect.	40000.00
Bellevue Municipal Utility	Monthly Utility Bills	8519.52
Burken Underground LLC.	Elect. Bore & Pulled Pipe Exp.	945.00
Card Center	Utility Reimbursement	30.00
Cintas Corp	Elect. Operating Supplies	71.64
City of Bellevue	Util. Office Trsf/Internet Chrg.	33628.58
Clark's Saw Center	Elect. Minor Equip. Exp.	150.01
Casey's General Store	Utility Gas Purchase	251.31
Charles Melton	Air Source Heat Pump Rebate	800.00
Curt Zeimet	Lighting Rebate	600.00
Dr. Ken Walsh	Utility Board Meeting Compensation	1200.00
Dubuque Hose & Hydraulic	Electric Sawzall Exp.	142.89
Fletcher-Reinhardt Company	Electric Overhead Line Const. Exp.	252.52
Fluid Technologies Pumps & Controls	Water System Rep. & Maint.	3493.00
Hawkins, Inc.	Water Chemical & WW Sludge Exp.	1835.55
IIW, P.C.	Utility Engineering Expense	1535.25
Iowa One Call	Water Locate Exp.	240.40
IPAIT	Purchased Power	110415.51
J & R Supply, Inc.	Water System Maint. & Repair	667.50
John Deere Financial	Utility Grass Seed Expense	62.36
Kevin Campbell	Service Deposit Refund	360.10
Keystone Laboratories, Inc.	Drinking Water Analysis	52.00
Lampe True Valley	Utility Supplies	89.94
Loras J. Weber Construction Inc.	Elect. Concrete Driveway	9470.00
Lucy Zeimet	Utility Board Meeting Compensation	1100.00
Meier Construction Inc.	Third St. Water Main Project	41359.00
Mettler Toledo	WW Operating Supplies	258.00
Nicholas Boothby	Service Deposit Refund	112.48
Office Depot	Utility Office Supplies	405.91
Per Mar Security Service	Utility Security Service Jan-Mar.	212.31
Petty Cash	Reimbursements	133.14
QC Analytical Services, LLC	WW Lab Testing	823.00
Sieverding Construction	Elect. Garage Bldg. Repairs	4968.00
State Hygienic Laboratory	Water Lab Testing	19.50
Stetson Building Products	Elect. Operating Supplies	121.60
The Car Wash	Utility Gas Purchase	433.66
The Herald Leader	Utility Publication Fees	222.48
Till's Garage Inc.	Electric Oil Change & Tire Maint.	790.15
Tim Till	Indoor Lighting Rebate	238.00
Universal Electric Supply	Operating Sup. & Undergrd Const.	2315.76
USA Blue Book	WW Lab Testing	106.69
Verizon Wireless	Utility Cell Phone Expense	364.35
William Bolin	Air Conditioner Rebate	125.00

Windstream

Utility Telephone Expenses

172.47

ADJOURNMENT

As there was no further business to come before the Board, Zeimet moved with a second by Nudd to adjourn at 12:41 P.M. Motion carried unanimously.

City Clerk

Chairman