

The Bellevue Municipal Utilities met in Regular Session on December 13, 2017, at 12:00 P.M. in the Bellevue Council Chambers with Chairman Ken Walsh presiding. The roll call was as follows:

PRESENT: Board Members Barry Nudd, Ken Walsh and Lucy Zeimet. Also present were Electric Superintendent Bob Ploessl, City Administrator Loras Herrig, IIW/City Engineer Marc Ruden, Bellevue Fire Chief Kent Clasen, Frank Freiburg, Mark Schneider and Gene Jones.

ABSENT: None

APPROVAL OF AGENDA

Zeimet moved with a second by Nudd to approve the Agenda with the following additions:

1. Visitors to present to the Board – Gene Jones
2. Discussion on DNR Water and Sewer Extension

DROESSLER/SPRUCE CREEK WATER EXTENSION

City Administrator and Board Secretary Loras Herrig updated the Board on a proposed project that would extend water north of Bellevue to the Droessler subdivision and Spruce Creek areas. Eastern Iowa Regional Utility Service System (EIRUSS) anticipates approximately \$500,000.00 to resolve the existing water capacity and quality issues. However, EIRUSS' plan does not provide for additional capacity and fire protection. Herrig said the total cost to provide a water extension service from the City of Bellevue to this entire area (instead of a portion as the EIRUSS used) would be approximately \$1.3 Million. Herrig anticipates a \$500,000.00 Community Development Block grant and a State Revolving Loan Fund could be obtained

ECIA Mark Schneider shared his expertise on both the grant application and loan. Jackson County Health Board Member Frank Freiburg said a tremendous need for adequate water supply exists. Freiburg and Jackson County Conservation Board Member Daryl Parker both believe having the City extend water would be the best solution and would like the Utility Board to consider this extension.

Zeimet moved with a second by Nudd to proceed with the initial applications and surveys that are necessary to determine if this project would be feasible. Motion carried unanimously.

DEPARTMENT OF NATURAL RESOURCES WATER EXTENSION

Iowa Department of Natural Resources representative Gene Jones came before the board to request a water and sewer extension to the DNR facility south of Utilities' wastewater plant. Herrig estimate a cost of approximately \$153,000 to provide water and sewer to just to the DNR facility and \$573,000 to build the system at the proper sizing for further extension to the south.

The Board determined that it would be beneficial to partner with the DNR on an extension. Zeimet moved with a second by Walsh to continue working with the DNR on a possible cost share for the extension. Motion carried unanimously.

CONSENT AGENDA

Zeimet moved with a second by Nudd to approve the Consent Agenda. Motion carried unanimously.

- A. Approve Minutes of November 8, 2017 Regular Session
- B. Approve November Financial Reports
- C. Approve Bills and Claims as Authorized
- D. Approve New Vendor List

TRANSMISSION LINE PROJECT

Utility Superintendent Bob Ploessl shared the status of Central Iowa Power Cooperative's (CIPCO) transmission line upgrade. CIPCO owns the lines, construction will begin in February 2018, and will take three to four-months. During the project, the Utilities will need to generate electricity. Ploessl will continue to update the Board on this project.

STATUS ON REORGANIZATION

Ploessl and Herrig provided an update on the reorganization of the Public Works and Utility Departments. The goal is to combine the departments sometime in 2019 with joint management. The Board supports this reorganization plan.

DIGGER TRUCK

Ploessl said will have a proposal in March or April of 2018 for the Board to consider the purchase of a new digger truck.

JANUARY MEETING DATE

The Board will meet next on January 10, 2018, at 12:00 P.M. this will be in conjunction with a Public Hearing on the Environmental Review of the Radium Treatment Project.

BILLS AND CLAIMS

The following Bills and Claims were paid as approved:

Treasurer State of Iowa	November 1-15, 2017 Sales Tax	3959.00
James C. & Wendy Budde	Purchase Utility Easement	8200.00
Black Hills Energy	Utility Gas Purchase	583.76
Sun Life Financial	Utility Life Insurance	67.20
Card Center	Utility Training/Utility Reimbursement	108.55
The Herald Leader	Utility Publications	431.69
Windstream	Utility Phone Expense	112.63
Melissa Wendling	Service Deposit Refund	306.00
Aeromod	WW Equipment Replacement	818.83
AJGx3 Screen Printing	Bo Ploessl Clothing Expense	417.30
Amanda Meiers	Service Deposit Refund	384.38
Barry Nudd	Utility Board Meeting Compensation	1200.00
Bellevue Municipal Utility	Utility Bills	7246.36
Bellevue Municipal Utility	Trsf. Funds to WW Cap Fund	10000.00
Bellevue Municipal Utility	Water Payment to Electric	40000.00

Card Center	Utility Reimbursements	1168.80
Casey's General Store	Utility Gas Purchases	569.62
Cintas	Electric Operating Supplies	59.74
City of Bellevue	Utility Office Trsf/Internet Charge	35297.15
Daniel Kahl	Air Conditioner Rebate	125.00
David Bierman	Account Credit Refund	15.92
Dr. Ken Walsh	Utility Board Meeting Compensation	1200.00
Gateway Door Company	Electric Bldg Repair & Maintenance	98.70
Hawkins	Operating Supplies	993.60
Heather Eaves	Service Deposit Refund	125.00
Iowa Division of Labor Services	Utility Boiler Inspections	80.00
IIW Engineers	Engineer Expenses Municipal Imprv	18483.50
IIW Engineers	Engineer Expenses Water Treatment	26479.00
IIW Engineers	Engineer Expense Utility	26669.25
Iowa One Call	Water Locate Expense	202.50
Iowa Rural Water Assoc	Water Membership Dues	275.00
IPAIT	Purchased Power	106920.28
J&R Supply Inc.	Water & Electric Operating Supplies	2156.10
Jeff Clauson	Air Conditioner Rebate	75.00
Jeff Wiest	Indoor Lighting Rebate	8.00
John Deere Financial	Utility Clothing Purchase	237.93
Josh Edwards	Service Deposit Refund	250.00
Ken Stelmaszek	Service Deposit Refund	200.00
Keystone Laboratories	Water Lab Testing	25.00
Kieffer Plumbing & Heating	Electric Bldg Repair & Maintenance	242.86
Kluesner Construction Inc.	Sewer Bldg Repair & Maintenance	468.00
Lampe True Value	Utility Supplies WW/Electric	157.20
Land's End	Clothing Expense	71.10
Loras J. Weber Construction Inc.	Electric Overhead Line Const Maint	300.00
Lucy Zeimet	Utility Board Meeting Compensation	1200.00
Mettler-Toledo, LLC	WW Repair & Maintenance	284.28
Michael Carter	Clothes Washer Rebate	30.00
Midwest Concrete Inc	Water Maintenance Improvement	5510.25
Mike Clary	Service Deposit Refund	125.00
Nicole Scovel	Air Conditioner Rebate	75.00
Petty Cash	Utility Reimbursement	47.19
QC Analytical Service LLC	WW Outside Lab Testing	1327.00
Rick Zeimet	Indoor Lighting Rebate	5.00
Roeder Bros. Inc.	Electric Equipment & Tools	154.00
Roger Ory	Service Deposit Refund	200.00
Samuel Felderman	Account Credit Refund	8.06
Sandra Mueller	Indoor Lighting Rebate	18.00
Skarshaug Testing Laboratory Inc.	Electric Operating Supplies	516.04
State Hygienic Laboratory	Water Lab Testing	19.50
Steve Ballou	Service Deposit Refund	200.00
The Car Wash	Utility Gas Purchase	353.61

The Herald Leader	Utility Publication	104.79
Till's Garage Inc.	Electric Equipment Repair & Maint	813.33
Universal Electric Supply	Electric Overhead Line Const & Maint	320.36
USA Blue Book	Operating Supplies	250.26
Valerie Watson	Service Deposit Refund	207.00
Veach Diesel Auto Repair	WW Equipment R&M	1371.40
Verizon	Utility CIPO Monthly Access Chrg	5.72
Verizon	Utility Phone Expense	365.33
Windstream	Electric Phone Exp	45.35
Melissa Wendling	Service Deposit Refund	306.00

ADJOURNMENT

As there was no further business to come before the Board, Zeimet moved with a second by Nudd to adjourn at 1:15 P.M. Motion carried unanimously

Secretary

Chairman