

October 16, 2017

The Bellevue City Council met in Regular Session on Monday, October 16, 2017 at 6:30 P.M. in the Council Chambers with Mayor Christopher J. Roling presiding. The roll was called as follows:

PRESENT: Councilmembers Allen Ernst, Gary Feuerbach, Jayson Heiar, Darla Lawson and Tim Roth. Also present City Administrator Loras Herrig, Police Officer Josh Kilburg, Barb Besch, James C. and Barb Budde, Nicolas Hockenberry, Robert Hoppenjan, Marilyn Junk, Susan Lucke, Laura McCool, Dave Namanny, Edith Pfeffer and Victoria Putman.

ABSENT: None

APPROVAL OF AGENDA

Mayor Roling reviewed the Agenda and declared it approved with no additions.

CONSENT AGENDA

Lawson moved with a second by Heiar to approve the Consent Agenda. Motion carried unanimously.

- A. Approve September 18, 2017 Regular Session and October 6, 2017 Special Session
- B. Approve September Financial Reports
- C. Approve New Vendors
- D. Approve Bills and Claims as Authorized
- E. Approve Library Bills and Claims
- F. Approve Cable TV Viewership Report

MISSISSIPPI RIVER PARKWAY COMMISSION

Edith Pfeffer and Barb Besch gave an update on the Mississippi River Parkway Commission projects. Besch is the new representative for Jackson County and stated that the usage on the website has doubled in the last year.

PUBLIC ART PROJECT

Victoria Putman asked the Council to reconsider the proposed location for the Public Art Project. Putman said she started a petition against the current location and asked the Council to delay their decision. Previously, the Council had approved that the Public Art Project could utilize a location on Riverview Park. Councilmember Allen Ernst said the Bellevue Arts Council has been working on this project for approximately two years and has had numerous public meetings. The Council agreed to have that the Bellevue Arts Council make a formal future presentation on the specific piece of art and location.

PUBLIC HEARING ON PROPOSE ACQUISITION OF PARCEL VV, BEING PART OF LOT 1 OF 478 AND LOT 479; PARCEL 1, BEING A PART OF LOT 1 OF LOT 478;

AND PARCEL 2, BEING A PART OF LOT 1 OF LOT 478; ALL IN THE CITY OF BELLEVUE, IOWA

Mayor Christopher Roling declared the public hearing open for the Propose Acquisition of Parcel VV, Being Part of Lot 1 of 478 and Lot 479; Parcel 1, Being a Part of Lot 1 of Lot 478; and Parcel 2, Being a Part of Lot 1 of Lot 478; All in the City of Bellevue, Iowa. No one was present to speak so Feuerbach moved with a second by Lawson to close the public hearing on the property. Motion carried unanimously.

MUSEUM UPDATE

City Administrator Loras Herrig recapped a museum meeting between Susan Lucke and himself. Herrig approved Lucke to have one additional State study done before the end of the year and agreed that the City would pay the \$250.00 fee. Lucke was also given access to show the museum to potential donors and contractors and is scheduled to make a presentation to the Council in January. Lucke was present at the meeting and stated that Herrig's presentation was correct. The Council agreed to take no action on the museum prior to her presentation in January. Herrig indicated come January his recommendation for the Council is to sell the property, as-is, with all the contents included. The Council agreed to listen to all the alternatives and then make their decision in January.

POLICE MEMO ON PARKING ORDINANCE

Per the Councils request, a memo from Police Chief Lynn Schwager was read regarding his opinion on the current boat and camper ordinance. Schwager did not see any problems with the enforcement of the ordinance and he felt that it had addressed the issue the Council wanted. No changes to the current ordinance are anticipated.

THIRD STREET HILL TRAFFIC STUDY

A memo from Schwager on the Third Street traffic increase due to the closure of the Spring Street railroad crossing was reviewed. Traffic has increased but a speeding problem was not seen. It is anticipated that the traffic numbers will drop back to a normal average. Schwager intends to do additional studies in November and will report his findings.

500 SOUTH FOURTH STREET PROPERTY UPDATE

City Attorney Steve Kahler's email was reviewed over the property owned by James Merki. The property has fallen into a state of despair and the City asked the mortgage company to begin action to address the matter. A Sheriff sale will be scheduled.

CONFLICT OF INTEREST POLICY

Herrig reviewed the current Conflict of Interest Policy and asked for the Council's formal approval. All City board members will be given a copy of the policy and asked to sign the acknowledgment form. Lawson moved with a second by Feuerbach to approve the Conflict of Interest Policy. Motion carried unanimously.

EMPLOYEE DAYS WITHOUT PAY

This matter was not on the initial agenda. The Council asked for additional information and to have this tabled for the November meeting.

NOVEMBER AND DECEMBER MEETING DATES

The Council agreed to have one meeting in November and December. The Council will meet next on Monday, November 13, 2017, and Monday, December 18, 2017.

RESOLUTION NO. 17-17 ACQUITTION OF PARCEL VV, BEING A PART OF LOT 1 OF 478 AND LOT 479; PARCEL 1, BEING A PART OF LOT 1 OF LOT 478; AND PARCEL 2, BEING A PART OF LOT 1 OF LOT 478; ALL IN THE CITY OF BELLEVUE, IOWA

Feuerbach moved with a second by Roth to approve Resolution No. 17-17. Motion carried unanimously.

CANDIDATE'S NIGHT

Candidate's Night is scheduled on Wednesday, October 25, 2017 at 7:00 P.M. at City Hall in in the Council Chambers and will be hosted by KMAQ and the Bellevue Herald-Leader.

PARADE DETOURS

Herrig sent a memo to various entities with parades in town. The City is having more difficulty with the Iowa Department of Transportation to close/block State Highways. The City is working with the entities to see if there are alternative routes for parades to ensure participants safety. The Halloween parade will have a different route. Bellevue Community School District is working on an alternative Homecoming parade route. The Council thought the Christmas and Heritage Days parade routes should remain the same.

RAIL CROSSING SAFETY FUNDS

A memo was reviewed from the Iowa DOT indicating that Rail Crossing Safety Funds are available. However, none of our crossings qualify because our accident percentage ratio is below the required safety threshold.

RIVERVIEW PARK STAIRS

Bellevue Rotary asked if they could participate in the improvements to the Riverview Park stairs. The Council would like to discuss this at budget time as other priorities might not allow this project in the upcoming fiscal year.

SERVER UPGRADES

The Council reviewed a proposal regarding server upgrades. Concerns were discussed about the improvements scale and need. Herrig said he will invite a representative from Dubuque Networking Services to appear at the November meeting.

CREDIT CARD PAYMENT PROGRAM

Customers now have the option to pay their utility bills by credit and debit cards (MasterCard, Visa, American Express and Discover) along with other payments owed to the City. Card payments can be done in the Clerk's Office, over the phone or online with fees being passed onto the cardholder.

APPROVE RESOLUTION NO. 18-17 PROPOSING ACCEPTANCE OF CONVEYANCE OF PUBLIC UTILITY EASEMENT ACROSS JAMES C. BUDDE PROPERTY

Feuerbach moved with a second by Roth to approve Resolution No. 18-17. Motion carried unanimously.

FELDERMAN PARK RIBBON CUTTING

The State of Iowa Governor will be in Bellevue on Wednesday, October 25, 2017 and will be able to attend the Felderman Park trail connections and bridge ribbon cutting at 4:00 P.M.

RECEIPTS AND DISBURSEMENTS

The following amounts were received or expended in the month of September:

	RECEIPTS	DISBURSED
GENERAL:		
Basic General Fund	115197.76	146667.52
SUB FUNDS:		
Library Gift Fund	18.50	
P.I.L.O.T	2500.00	
L.O.T. Prop. Tax Red	7724.00	
Museum		32.02
Franchise Prop. Tax	693.47	
Franchise Streets	693.46	
R.R. Crossing Funds	1087.99	
SPECIAL REVENUE		
Park Improvement Proj.	8435.15	81897.61
Streets Cap Fund		6878.75
L.O.T. Street Dept	8198.01	8804.97
Fire Dept Cap Fund		3024.74
Employee Benefits	36122.60	
T.I.F. Fund	30073.84	6725.09
Debt Service	16909.92	
Road Use Tax	28645.55	23308.64
PROPRIETARY FUNDS:		
Ambulance	17071.70	5298.88
Ambulance Cap Fund	127.40	
Telecommunication	132033.86	126113.51
Sanitation	37427.19	42671.05
Water	34551.61	51290.41
Electric Cap Fund	636.98	
Electric	244155.51	224722.19
Customer Deposit	855.47	2395.00
Sewer	39582.78	34217.30
Storm Water Fund	6269.33	4489.75
Sewer Cap. Improvement	10000.00	
TOTALS	779012.08	768537.43

LIBRARY BILLS AND CLAIMS

The following Bills and Claims were paid as authorized in September:

Baker & Taylor	Audio Visuals	28.18
Card Center	Library Books	43.03
Demco	Office Supplies	242.97
Iowa Communications Network	Telephone	8.60
Lampe's True Value	Operating Supplies	56.21
Maquoketa Sentinel-Press	Periodicals	60.00
Midwest Business Products	Copier Expense	101.10
Petty Cash	Postage & Miscellaneous	58.56
Samuel Felderman	Continue Education Expense	180.68
State Library of Iowa	Periodicals	156.46
Windstream	Telephone	10.77

BILLS AND CLAIMS

The following Bills and Claims were paid as approved:

Racom Corporation	Ambulance Headsets	6353.40
IRS	Federal/SS/Medicare	10880.86
Black Hills Energy	City Gas Purchases	395.28
Bellevue Fire Department	Transfer to Building Fund	3024.74
IWireless	Public Works Cell Phone Exp.	44.52
Medical Associates Health	City Health Insurance	26747.14
Sun Life Financial	City Life Insurance	192.00
Treasurer State of Iowa	September 16-30, 2017 Sales Tax	3401.00
Iowa Workforce Development	3 rd Quarter Unemployment	197.99
IPERS	Retirement	22470.48
IRS	Federal/SS/Medicare	12738.17
Treasurer State of Iowa	State Withhold	6208.01
Bellevue Lumber	Reserve Officer's Expense	86.00
Treasurer State of Iowa Cons. Tax	3 rd Qrt Cons Used Tax	46.00
4Imprint, Inc.	FD Pens Expense	339.38
A&P Graphics & Signs	Community Center Sign Exp	150.00
Alert-All Corp	FD Fire Prevention Exp	800.00
American Funds	Payroll Withholding	2060.00
Bellevue Development Group	Development TIF	83761.48
Bellevue Lumber	Building Maintenance Expense	154.65
Bellevue Municipal Utilities	City Utility Bills	4201.54
Bellevue Pharmacy	Operating Expense	341.60
Bellevue Sand & Gravel	Rdwy Roadstone & RR Prj Exp	1219.99
Bellevue State Bank	Monthly Cable Payment	10095.15
Benders Foods	Police Training Expense	20.64
Big Ten Network	Programming Charges	1621.28
Bormanns Neighborhood Pitstop	City Gas Purchases	926.82

Brandon Blake	Cable Deposit Refund	127.33
Calix	Broadband Lines- Certification	3500.00
Calix	Cable ONTS	8622.72
Card Center	City Reimbursement	1790.42
Casey's General Store Inc.	City Gas Purchases	1205.21
Cedar Falls Utilities	Sept. Transmission & Rental Fee	6044.13
Central United Life Ins. Co.	Cancer Insurance	311.06
Chris's Carpentry Service	FD Benches Exp.	960.82
Christopher Smith	FD Electronic Tablet Reimb	191.45
City of Bellevue	PW Bobcat Internal Loan Pmt	1087.99
City of Bellevue	Lot Funds to Debt Service	4770.58
City of Bellevue	Office Transfer	15817.07
City of Bellevue	Stm. Water to DS/Park St. Prj Pmt	4024.00
CLIA Laboratory Program	Amb CLIA Lab User Fees	150.00
ComElec Services Inc.	FD Radio Install	529.47
D&T Concrete	City Maintenance	38680.55
Dennis Gerardy	Window Cleaning	370.00
Dubuque County Sheriff	Hefel TIF Development	19023.97
Dubuque Networking Services	Cable & Local Access Exp.	10000.00
Dubuque Networking Services	Monthly Off. 365 Maintenance Exp.	549.50
Dubuque Networking Services	Cable Equipment Expense	1249.35
East Central Inter Gov. Assoc.	Grant Writing Exp. Feld. Trail Prj.	405.00
Edwards Cast Stone Co.	Picnic Table	2725.00
Elliott Equipment Co.	Sanitation Maintenance.	30.28
Emergency Medical Products, Inc.	FD Medical Expense	61.20
Envision	FD Shirt Expense	150.00
Feld Fire	FD Equipment	4889.55
Fidelity Bank	Monthly Cable Payment	10095.15
Fletcher-Reinhardt Company	Cable Duct HDPE	5713.80
Gracenote Media Services LLC	Cable EPG Guide	679.57
Gray Television Group Inc.	Programming Charges	4107.00
Heming Pest Control	CC & FD Pest Control	110.00
IIW Engineers & Survey PC	City Engineering Expense	26485.50
Innovative Systems	Monthly Statements & Newsletter	1340.91
Innovative Systems	October Software Maintenance	5375.00
Innovative Systems	4 th Qrt. IPTV Subscription Lic. Fee	1368.64
Iowa Board of Pharmacy	State CSA Reg. Fee	90.00
Iowa Prison Industries	Park Misc. Exp.	70.75
ISPN Internet Services	Internet/Video Support	2025.00
Jim Schroeder Construction Inc.	Feld.Prk. Bridge & Trl. Pmt. 2	66003.01
John Deere Financial	City Purchases	283.23
JoJons	Portable Toilet Rental	95.00
Kluesner Construction Inc.	Asphalt Patch RR Project	1654.00
KWWL Television Inc.	Cable Programming	968.50
L.L. Pelling Company	Sealing & Reconstruction	12713.37
Lampe True Value	City Supplies	646.80

Lectronics, Inc.	Police Equipment	244.50
Lindsey Smith	Museum Consultation Travel Exp.	153.00
Lynn Schwager	Police Digital Recorder Reimb.	84.92
Magnum Electronics, Inc.	FD Charger & Kit	317.73
Maquoketa Valley Electric Coop.	Security Light Exp.	12.07
Med Alliance	Amb Flow Safe Mask	170.86
Medical Assoc. Health Plans & Choices	Phyllis Berthel Overpayment	449.28
Midwest Business Products Inc.	Copier Expense	90.72
Midwest Concrete LLC	Street Maint. & Seeding	5648.00
Midwest Concrete LLC	Felderman Prk Trail Pmt. #4	280.75
Midwest Curb Grinding LLC	Rdwy River & Rose & Wheel Rmp	350.00
National Cable Television Co-op Inc.	Programming Charges-September	31577.25
Nexstar Broadcasting Inc.	KLJB Programming Charges	1860.00
NFPA	FD Prevention Week Exp.	282.45
NICC Business & Comm. Sol.	FD & Amb Training Exp.	1857.85
Nieland Refrigeration	CC Freezer Maintenance	329.48
Office Depot	City Office Supplies	211.12
Operation New View	Project Share Contribution	120.00
PCC, Inc.	Ambulance Billing Serv.	568.71
Petty Cash	Miscellaneous Expense	14.16
Reliant Fire Apparatus, Inc.	FD Adapter Kit & Air Eject Exp	271.18
Republic Electric Company	Roadway Traffic Service Exp	176.39
River Valley Energy	City Gas Purchases	1037.81
Roeder Bros. Inc.	City Purchase	1004.64
Schoenthaler,Bartelt,Kahler&Reicks	City Legal Fees	2155.00
Showtime Networks Inc.	Programming Charges	214.00
Sinclair Television Group Inc.	Programming Charges	2291.52
Sons of American Legion	Ambulance Flag Expense	59.00
Stacy Heiar	Fire Dept Maintenance	100.00
Steel Mart	RR Project Expense	984.00
Susan Lucke	Museum Reimb Lunch Exp.	17.46
T&W Grinding & Compost Ser.	Composting Cont July-Sept 2017	1750.00
Tama Co Public Health	Pool Inspection	270.00
The Car Wash	City Gas Purchases	765.01
The Herald Leader	City Publications	647.00
Till's Garage, Inc.	Old Squad Car Vehicle Repair	886.25
Tower Distribution Co.	Programming Charges	209.70
Treasurer State of Iowa	October 1-15, 2017 Sales Tax	2026.00
Unity Point Health/Broadnet Con.	Telecommunication Transport Fee	11600.00
Veach Diesel & Auto Repair	Roadway/RTA Rep.	769.04
Verizon Wireless	City Phone Bills	298.83
Waste Authority of Jackson Co.	Sanitation Tipping Fee	5291.12
Weber Paper Company	City Supplies	369.89
Windstar Lines, Inc.	CP Plygrd Eq. Fund Shop Trip #2	1204.00
Windstream	City Phone Bills	887.89
Zarnoth Brush Works, Inc.	Sweeper Maintenance Exp.	630.50

Zoll Medical Corporation

Amb Operating Supplies

141.61

ADJOURNMENT

As there was no further business to come before the Council, Ernst moved with a second by Roth to adjourn at 8:35 P.M. Motion carried unanimously.

City Administrator

Mayor