

February 11, 2015
Regular Session

The Bellevue Municipal Utilities met in regular session on February 11, 2015 at 12:00 noon in the Bellevue Public Library with Chairman Ken Walsh presiding. The roll call was as follows:

PRESENT: Board members Ken Walsh and Barry Nudd. Also present were City Administrator LorasHerrig, Superintendent Bob Ploessl and Dan Blitgen

ABSENT: Board member Lucy Zeimet

APPROVAL OF AGENDA

It was moved by Nudd and seconded by Walsh to approve the Agenda with the following additions:

1. Assignment of Easements
2. Steve Ruff's Subdivision

DAN BLITGEN

Dan Blitgen appeared before the Board to discuss the facility charges for the Shady Haven Campground. Since facility charges have been added to every customer's account the majority of Blitgen's tenants are turning off their utilities in the winter months to eliminate the facility charges. He felt this was not as profitable to the Municipal Utilities and also affected the marketing of his business. He asked the Board if they would consider any type of pricing structure that would be more beneficial to him and still fair to the utilities. Superintendent Bob Ploessl presented Shady Haven's water usage and Administrator Herrig shared the current policy requirements. After listening to Mr. Blitgen the Board agreed to discuss his concerns at a future meeting to see if there was a different or possibly better way of assessing facility charges.

CONSENT AGENDA

It was moved by Nudd and seconded by Walsh to approve the Consent Agenda.

- A. Approve Minutes of 01/14/2015 Regular Session
- B. Approve January Financial Reports
- C. Approve Bills and Claims as Authorized
- D. Approve New Vendor Report

SUPERINTENDENT'S REPORT

Superintendent Ploessl announced that Wastewater Operator Steve Engleman has achieved his Grade 3 Certification. The Board congratulated him on his achievement. Ploessl also shared that the electric and water meter installation was essentially done other than a few random places.

RESOLUTION NO. 04-15UB ESTABLISHING A RESIDENTIAL INDOOR LIGHTING INCENTIVE

It was moved by Nudd and seconded by Walsh to approve Resolution No. 04-15UB establishing a Residential Indoor Lighting Incentive. Roll call vote carried unanimously.

RESOLUTION NO. 04-15UB

A RESOLUTION ESTABLISHING A RESIDENTIAL INDOOR LIGHTING INCENTIVE

WHEREAS, the Bellevue Municipal Utility Board of Trustees has adopted a rebate program to encourage energy efficiency and

WHEREAS, the residential indoor lighting incentive program does not include local retailers in the instant discount program, and

WHEREAS, the Bellevue Municipal Utility Board of Trustees desires to support local merchants.

NOW, THEREFORE Be It Resolved that the attached rebate program be adopted for residential indoor lighting purchases when the purchases are made at any retailers that do not participate in the Be Bright Program.

Passed and approved this _____ day of February 2015.

Secretary

Chairman

SIMECA ECONOMIC DEVELOPMENT MONEY

Ploessl presented a print out of past funding from SIMECA Economic Development Money. The Board made a \$2000.00 a year commitment for 5 years to the Jackson County Economic Alliance. The balance of approximately \$1600.00 will be distributed to the Bellevue Community Club.

RESOLUTION NO. 05-15UB AMENDING THE SALARY OF STEVEN ENGELMAN

It was moved by Walsh and seconded by Nudd to approve Resolution No. 05-15UB amending the salary of Steven Engelman. Roll call vote carried unanimously

RESOLUTION NO. 05-15UB

A RESOLUTION AMENDING THE SALARY OF STEVEN ENGELMAN EFFECTIVE 02/15/2015

WHEREAS, Steve Engelman is the Wastewater Superintendent for the Bellevue Municipal Utilities, and

WHEREAS, The Bellevue Wastewater Operation requires an Iowa Grade 3 Operator based on Iowa Department of Natural Resources guidelines, and

WHEREAS, Steve Engelman has successfully completed the Grade 3 testing program.

NOW THEREFORE, be it resolved that the salary for Steve Engelman is raised from \$21.27 per hour to \$23.55 per hour effective 02/15/2015.

Secretary

Chairman

ASSIGNMENT OF EASEMENTS

The Board reviewed an Assignment of Easement Form that was presented by the Central Iowa Power Cooperative. This Assignment of Easements will complete the transfer of the transmission line easement. After reviewing the agreement it was moved by Walsh and second by Nudd to approve signing of the Assignment of Easement form. Roll call vote carried unanimously.

STEVE RUFF SUBDIVISION

Herrig updated the Board on Steve Ruff's Subdivision. The City Council and Utility Board will be supporting the Subdivision with a waiver of utility connection fees and building permits. It is required by the State Program that Steve is participating in to show a \$1000.00 per residence commitment as a local match. After discussing the matter it was agreed that the easiest way to solve the \$1000.00 support requirement would be to waive our fees.

MARCH MEETING DATE

After reviewing possible dates for the next meeting of the Municipal Utility Board of Trustees it was agreed that Wednesday March 11, 2015 at 12:00 P.M. would be the best date.

BILLS AND CLAIMS

The following Bills and Claims were paid as approved:

Treas. State of Iowa	Sales Tax 01/01-15, 2015	2264.00
Treas. State of Iowa	Elec. Consumer Use Tax	250.00
Treas. State of Iowa	Sales Tax 12/16-31, 2014	3804.00
Treas. State of Iowa	Sales Tax 01/16-31, 2105	4845.00
Keystone Lab Inc	WW Outside Lab Testing	110.00
Bankcard Center	Computer Conversion Exp.	308.35
U.S. Post Office	Stamps	52.50
U.S. Post Office	Stamps	15.75
Ryan Gebhard	Service Deposit Refund	167.16
Assurant Emp. Benefits	Utility Life Insurance	52.80
Black Hills Energy	WW/Elec. Gas Bills	1498.93
Medical Assoc. Health Ins.	Utility Health Ins.	9238.01
IPAIT	Purchased Power	127839.80
ACCO	Treatment Chemicals	337.60
American Water Works Assoc.	Registration Fee	40.00

A.S.K Enterprises	Overhead Line Const. Maint.	319.93
Bart Cruse	Service Deposit Refund	414.36
Bellevue Mun. Util.	Transfer Funds to Elec. Cap Fun	15000.00
Bellevue Municipal Utilities	Utilities	7155.48
Card Center	Postage Expense	72.85
Casey's	Fuel Purchase	114.71
City of Bellevue	Util Office Trsf/Internet Chrg.	28580.06
Tessa Putman	Lighting Rebate	65.00
Dennis Weiss	Lighting Rebate	23.00
Dubuque Networking Service	Computer Conversion Expense	1606.61
Fransyl Equipment Co.	Elec. Equip. Maint.	2264.97
Hawkins Inc.	Sludge Disposal Exp.	480.80
IIW Engineers	Engineering Fees	2010.00
Iowa Dept. Of Nat. Resources	W.W. Operator Certificate	20.00
Innovative Systems	Computer Conversion Expense	17450.00
Iowa Dept. of Revenue	Statewide Property Tax	1.38
Iowa One Call	Locate Service	9.90
Jeff Michels	Indoor Lighting Rebate	60.00
Jim Schroeder Const.	Overhead Line Const. Maint.	390.00
JoJons	Sewer System Maint.	185.00
Kara McMahan	Service Deposit Refund	302.25
Keystone Laboratories	Outside Lab Testing	21.00
LaMotte Company	Operating Supplies	1067.48
Lampe True Value	Supplies	53.66
Maurice Anderson	Window Rebate	180.00
McCrometer	Well Maint. Expense	22.22
Medical Associates Clinic	Medical Expense	21.00
Metering & Technology Solutions	Water Meters	746.91
Mill Valley Care Center	Lighting Rebate	375.00
Mississippi Valley Pump	W.W. Equip. Maint.	5260.56
Petty Cash	Util. Reimbursement	39.15
QC Analytical Service	W.W. Lab Testing	374.00
Reliable	Office Supplies	96.03
Rick Michels	Lighting Rebate	45.00
River Valley Energy	Fuel Purchase	586.86
State Hygienic Laboratory	Outside Lab Testing	19.00
T & R Electric	Elec. Transformers	52485.00
The Herald Leader	Publication	182.99
Gary & Tracey Medinger	Refrigerator Rebates	25.00
Unity Point Clinic-Occupational Med.	Membership Dues/Drug Testing	62.00
Universal Electric	Underground Const. Exp.	1174.54
USA Bluebook	W.W. Supplies	114.27
Verizon Wireless	CIPCO Monthly Access	14.34
Windstream	Telephone Service	188.72
Zep Sales & Service	W.W. Equip. Repair & Maint.	174.30

ADJORNMENT

Walsh moved with a second by Nudd to adjourn at 12:30 p.m. Motion carried unanimously.

Secretary

Chairman