

March 09, 2016
Regular Session

The Bellevue Municipal Utilities met in Regular Session on March 09, 2016 at 12:00 P.M. in the Council Chambers with Chairman Ken Walsh presiding. The roll call was as follows:

PRESENT: Board Members Lucy Zeimet and Ken Walsh. Also present were City Administrator Loras Herrig, Electric Superintendent Bob Ploessl, Dave Heiar and Nicholas Hockenberry

ABSENT: Board Member Barry Nudd

APPROVAL OF AGENDA

Zeimet moved with a second by Walsh to approve the Agenda.

DAVE HEIAR & NICK HOCKENBERRY– JCEA

Dave Heiar and Nick Hockenberry of the Jackson County Economical Alliance explained the current cooperation with the Parks to People Organization and all of the Economic Development projects that they are working on.

CONSENT AGENDA

Zeimet moved with a second by Walsh to approve the Consent Agenda. Motion carried unanimously.

1. Approve Minutes of February 8, 2016 Work Session and February 10, 2016 Regular Session
2. Approve Bills and Claims as Authorized
3. Approve New Vendor List
4. Approve February Financial Reports

REVIEW AND APPROVAL OF MEIER CONSTRUCTION QUOTE ON THIRD STREET WATER MAIN PROJECT

City Administrator Loras Herrig said one quote was received on the Third Street Water Main Project and was from Meier Construction in the amount of \$46,359.00. The Engineer's estimate on this project was \$65,613.00. Zeimet moved with a second by Walsh to approve Meier Construction for the Third Street Water Main Project. Motion carried unanimously.

REVIEW OF MAPPING SOFTWARE PROPOSAL

Herrig and Utility Superintendent Bob Ploessl shared a proposal to purchase software that would provide mapping services to all departments. It was agreed upon that the cost should be divided equally between the Bellevue Municipal Utilities and the City of Bellevue. Zeimet moved with a second by Walsh to approve the purchase on the condition that the City would agree to pay for one half of the mapping software. Motion carried unanimously.

REPLACEMENT OF JOHN DEERE MOWER

Ploessl presented information for the purchase of a new riding lawnmower from Roeder Outdoor Power at a net trade-in cost of \$5,925.00. Walsh moved with a second by Zeimet to approve the purchase of the new John Deere Mower in the amount of \$5,925.00. Motion carried unanimously.

RESOLUTION NO. 02-16UB AMENDING DISCONNECT NOTICE DELIVERY CHARGE

Walsh moved with a second by Zeimet to approve Resolution No. 02-16UB. Roll call vote carried unanimously.

**RESOLUTION NO. 02-16UB
SHUT-OFF NOTICES**

A Resolution Amending Disconnect Notice Delivery Charge Rates for the Bellevue Municipal Utilities.

WHEREAS, it is necessary to establish Fees for various services related to the operation of the Bellevue Municipal Utilities, and

WHEREAS, the delivery of Disconnect Notices to delinquent accounts is the responsibility of the Bellevue Municipal Utility staff, and

WHEREAS, the \$20.00 charge for delivery has not changed since 1998.

THEREFORE, BE IT RESOLVED that the Disconnect Notice delivery charge be increased from \$20.00 to \$25.00 effective immediately.

Passed and approved this _____ day of _____, 2016.

Secretary

Chairman

RESOLUTION NO. 03-16UB SETTING WAGES FOR FYE 2017

Zeimet moved with a second by Walsh to approve Resolution No. 03-16. Roll call vote carried unanimously.

**RESOLUTION NO. 03-16UB
AN AMENDED RESOLUTION SETTING WAGES FOR FYE 2017**

Be It Resolved that the following wages are hereby established for FYE 2017

Bob Ploessl

33.29 per hour

Dean Kilburg	24.97 per hour
Steve Engelman	24.13 per hour
Jamie Haxmeier	23.54 per hour
Brett Ploessl	23.97 per hour
Corey Medinger	17.98 per hour
Drew Koranda	16.31 per hour

Adopted by the Board of Trustees this _____ day of _____, 2016.

Secretary

Chairman

APRIL MEETING DATE

The next meeting date of the Bellevue Municipal Utility Board will be April 13, 2016 at 12:00 P.M

BILLS AND CLAIMS

The following bills and claims were paid as approved:

Assurant Employee	Utility Life Insurance	61.60
Black Hills Energy	Utility Gas Bills	1233.63
City of Bellevue	Electric Misc. Exp.	50.00
Medical Associates Health Ins.	Utility Health Insurance	8138.68
Resources Unite	Water Donation Flint, Mi.	240.00
Treasurer State of Iowa	Feb. 01-15, 2015 Sales Tax	1985.00
Treasurer State of Iowa	Feb. 16-29, 2015 Sales Tax	5162.00
Verizon Wireless	Utility Cell Phone Service	328.50
A1 Janitorial Supply	WW Drain Sewer Opener	200.00
Bellevue Lumber	Elect. Supplies	246.01
Bellevue Municipal Utilities	Trsf. Funds to Elect. Cap. Fund	10000.00
Bellevue Municipal Utilities	Utility Service Bills	6709.30
Card Center	Utility Card Center Expense	2359.16
Casey's General Store	Utility Gas Purchase	52.24
Central Pool Supply Inc.	WW Brush Exp.	29.00
City of Bellevue	Util. Office Trsf/Internet Chrg.	32554.27
Cynthia Law	Service Deposit Refund	116.39
Dan Petesch	Water Heater Rebate	50.00
Daphne Ritchie	Air Source Heat Pump/Indoor Lighting Reb	660.00
Dean Kilburg	Clothing Reimbursement	119.96
Gateway Door Company	Utility Garbage Door Opener Exp.	15.00
IA Comm. Assurance Pool	Utility Liability Ins.	8105.16
IA Comm. Assurance Pool	Utility Property Ins.	38307.13
IA Comm. Assurance Pool	Utility Vehicle Ins.	4296.07
IIW, P.C.	Third Street Water Main Exp.	2389.75
IPAIT	Purchased Power	112206.52

J & R Supply, Inc.	Water Meters Exp./Water Sys. M & R.	960.00
John Deere Financial	Clothing Reimbursement	274.96
Keystone Laboratories	Water Lab Testing Exp.	48.00
McMaster-Carr	Elect. Air Regulator Exp.	134.27
Petty Cash	Reimbursements	106.65
State Hygienic Laboratory	Water Outside Lab Testing	19.50
Steve Ruff	Water Heater Rebate	50.00
T & R Electric	Elect. Dist. Transformers Exp.	375.00
The Car Wash	Utility Gas Purchase	183.42
The Sign Makers, Inc	Utility Engraving Plates Exp.	21.00
Universal Electric Supply	Elect. Operating Expense	70.89
Verizon Wireless	Utility CIPO Mo. Access Charge	5.73
Windstream	Utility Phone Bill	100.21
Zee Medical, Inc.	Elect. Operating Supplies	108.23
Lampe True Value	Utility Supplies	926.95

ADJOURNMENT

As there was no further business to come before the Board, Walsh moved with a second by Zeimet to adjourn at 1:00 p.m. Motion carried unanimously.

Secretary

Chairman