

June 20, 2016  
Regular Session

The Bellevue City Council met in Regular Session on Monday, June 20, 2016 at 6:30 P.M. in the Council Chambers with Mayor Christopher J. Roling presiding. The Pledge of Allegiance was recited by all present. The roll was called as follows:

**PRESENT:** Councilmembers Allen Ernst, Gary Feuerbach, Jayson Heiar, Darla Lawson and Tim Roth. Also present were City Administrator Loras Herrig, City Clerk Abbey Skrivseth and Police Officer Ryan Kloft

**ABSENT:** None

### **APPROVAL OF AGENDA**

Mayor Roling reviewed the Agenda and declared it approved.

### **CONSENT AGENDA**

Feuerbach moved with a second by Lawson to approve the Consent Agenda. Motion carried unanimously.

- A. Approve June 6, 2016 Regular Session
- B. Approve Bills and Claims
- C. Approve New Vendors
- D. Cable TV Viewership Report
- E. Approve Renewal of Class E Liquor License with Class B Native Wine, Class C Beer Permit and Sunday Sales for Casey's General Store #2915 Effective August 18, 2016
- F. Approve New 6 Month Class B Beer Permit, Class C Native Wine Permit (On-Premise Native Wine), Outdoor Service and Sunday Sales for Bellevue Area Chamber of Commerce Effective July 1, 2016

### **HEIAR BROTHERS FENCING**

City Administrator Loras Herrig updated the Council on Heiar Brothers Fencing quote for the Ensign Park neighbor's 500-foot privacy fence. The fence will be five-foot high and cost \$5,200.00. The City agreed to cover a four-foot fence for \$4,000.00 with an anonymous donor covering the extra foot and remaining cost. The Council also clarified that the City will not be paying for privacy slats. Property owners must purchase these at their own expense and upkeep and receive the Council's approval prior to installation.

### **POLICE DEPARTMENT ISSUES**

Lawson moved with a second by Ernst to approve the hiring of Joel Driscoll as a Part-Time Police Officer. Motion carried unanimously. Secondly, Herrig said a special meeting might need to occur in the next month to approve two to three Reserve Police Officers. These new hires will not add any additional costs to the City. Lastly, the Council verbally agreed with Police Chief

Lynn Schwager's memo on the Police Department continuing their same enforcement in the City.

### **SHOULDER PAVING PROJECT**

Herrig informed the Council that Hwy 52's shoulder from South of the Dubuque County line to the City's bike trail will begin in 2017. This is part of a Parks to People project. He also noted that the paving for Hwy 52 is in the DOT's five-year plan.

### **PROPERTY PURCHASE**

Feuerbach moved with a second by Roth to approve the purchase of 2.98 acres from the Felderman family. Motion carried unanimously. This land purchase commitment will allow the Parks to People pedestrian bridge project to continue with the grant process. The purchase will extend the Felderman Park bike trail southeast and cross over Mill Creek with a pedestrian bridge. Herrig then informed the Council that eventually the plan is for the Felderman family to sell their remaining land. This future purchase would allow the trail to connect to Potters Mill along with the City obtaining an approximately 32-acre park.

### **CROSSING AGREEMENTS**

Construction to fix the three remaining crossing and close Spring Street will occur anywhere from 30 days to 18 months depending on the CP Railroads schedule. Councilmember Jayson Heiar said has been approached by citizens about getting a pedestrian crossing south of town. Herrig said pedestrian crosswalks are considered new crossings, which would allow a whistle horn and getting approval from the Railroad would be difficult.

### **DUNN SUBDIVISION DIRT PILE**

Herrig updated the Council on a recent complaint over the dirt piles in the Dunn Subdivision. Jim Dunn committed to moving his pile by November 30, 2016 and Mike Schroeder's pile will be leveled off once his house is completed.

### **CITY HALL KEY PROJECT**

Locksmith Express will complete City Hall's new automated key system by July 1, 2016. The Council agreed that only City Employees that work in City Hall are to have keys. Anyone else that would want a key would need prior approval.

### **WORKER'S COMP PREMIUM**

The City's Worker's Comp premium that will be paid in 2017 FYE came in \$15,000.00 less than last year's premium and \$23,000.00 below budget. This is the City's lowest premium in seven years.

### **NICK KILBURG**

Heiar moved with a second by Ernst to approve Nick Kilburg as a permanent Public Works employee. Motion carried unanimously. Kilburg was hired this past February as a temporary employee until her received his CDL.

## NEW CUSTODIAN

Feuarbach moved with a second by Lawson to approve Sherri Budde as a Part-Time Custodian employee at a rate of \$15.00 per hour. Motion carried unanimously.

## BILLS AND CLAIMS

The following Bills and Claims were paid as approved

|                                 |   |          |
|---------------------------------|---|----------|
| IRS                             | Federal/SS/Medicare                       | 10673.67 |
| Black Hills                     | City Gas Purchase                         | 344.00   |
| Midwest Lamp Recycling, Inc.    | Sanitation Lamp Recycling Exp.            | 112.28   |
| J&M Displays                    | Heritage Days & Chamber Fireworks         | 10500.00 |
| Paul Kelly                      | Flag Pole Maintenance                     | 1600.00  |
| City of Bellevue                | Pool Start Up Cash                        | 100.00   |
| State of Iowa Treasurer         | State Withholding                         | 3489.57  |
| IRS                             | Federal/SS/Medicare                       | 10182.92 |
| IPERS                           | Retirement                                | 13555.01 |
| Central United                  | Cancer Insurance                          | 360.76   |
| State of Iowa Treasurer         | Sales Tax May 16-31, 2016                 | 3454.00  |
| Assurant Employee Benefits      | City Life Insurance                       | 132.00   |
| Office of Auditor of State      | Filing Fee                                | 625.00   |
| Central United                  | Cancer Insurance                          | 360.76   |
| IWireless                       | PW Telephone Exp.                         | 3.99     |
| Medical Assoc. Health Ins.      | City Health Ins.                          | 23746.74 |
| Black Hills Energy              | FD Gas Purchase                           | 30.11    |
| Till's Garage Inc.              | PW 2016 Chev. Silverado Truck             | 41949.60 |
| LaMotte Telephone Co.           | Internet/Video Transport                  | 8888.00  |
| Card Center                     | Cable Reimbursement                       | 209.98   |
| State of Iowa Treasurer         | Sales Tax June 1-15, 2016                 | 1831.00  |
| 4Imprint Inc.                   | FD Fire Prevention Exp.                   | 538.75   |
| A & P Graphics & Signs          | Cole Park Signs & Sanit. Logo Exp         | 575.00   |
| Adcraft                         | Ensign Benches Exp.                       | 4455.20  |
| American Funds                  | Payroll Withholding                       | 1640.00  |
| American Legion                 | Flag Expense                              | 54.00    |
| ATS Petro                       | City Gas Purchase                         | 974.68   |
| Aureon                          | Video Transport/CALEA                     | 5314.38  |
| Barco Municipal Products Inc.   | Restroom Name Plates                      | 60.40    |
| Becky Giesemann                 | Ambulance Call Compensation               | 505.00   |
| Bellevue Community School Dist. | Cole Park Prj. Expense                    | 53.61    |
| Bellevue Development Inc.       | 2016 1 <sup>st</sup> Qrt. Hotel Motel Tax | 2642.17  |
| Bellevue Fire Department        | Annual Call Reimbursement                 | 1500.00  |
| Bellevue Lumber                 | City Supplies                             | 7746.76  |
| Bellevue Municipal Utilities    | City Utility Bills                        | 4209.83  |
| Bellevue Pharmacy               | Ambulance Operat. Supplies                | 110.17   |
| Bellevue Sand & Gravel          | Bench Cement Pad & Cole Park Prj Ex.      | 447.40   |
| Bellevue State Bank             | Monthly Cable Payment                     | 9545.50  |
| Bender's Foods                  | P & A Misc. Expense                       | 28.83    |

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| Brienna Junk                  | Service Deposit Refund                 | 125.72   |
| Card Center                   | City Reimbursement                     | 3457.21  |
| Casey's General Stores, Inc.  | City Gas Purchase                      | 862.32   |
| Chem Search                   | Rdwy. Vehicle Operat. Supplies         | 752.61   |
| Christopher Read              | Ambulance Call Compensation            | 410.00   |
| City of Bellevue              | Compost Equip. Use to St. LOT          | 3000.00  |
| City of Bellevue              | Office Trsf/Cable PILT                 | 14717.09 |
| City of Bellevue              | Stm Water to DS/Park St. Pj Part       | 4534.92  |
| City of Bellevue              | LOT Funds to D.S.                      | 4230.17  |
| Claira Sieverding             | Instruct Life Guard Class              | 350.00   |
| Clark's Saw Center            | Rdwy Bar & Chains Exp.                 | 105.70   |
| Colby Medinger                | Ambulance Call Compensation            | 880.00   |
| Cole Prichard                 | Ambulance Call Compensation            | 225.00   |
| Comcast Sportsnet             | Programming Charges                    | 2877.76  |
| Com Elec Service, Inc         | FD Monitor VI Pager Exp.               | 4380.00  |
| Country Side Feed & Seed      | FD Salt, Seed & Wildflower Exp.        | 266.75   |
| Daktronics                    | Ensign Scoreboard Exp.                 | 7628.00  |
| Daniel Gonner                 | Ambulance Call Compensation            | 755.00   |
| Dennis Ernst                  | Ambulance Call Compensation            | 435.00   |
| Dennis Gerardy                | City Hall Window Cleaning              | 45.00    |
| Derek Ploeger                 | Ambulance Call Compensation            | 1115.00  |
| Diamond Vogel                 | Rdwy Traffic Service                   | 657.95   |
| Display Sales                 | Flag Expense                           | 119.00   |
| Dubuque Networking Services   | P & A Backup Software                  | 1890.00  |
| Eagle Engraving, Inc.         | FD Name Tags Exp.                      | 29.93    |
| East Central Intergov. Assoc. | ECIA Annual Sup &Prks to People Grant  | 1709.42  |
| Fidelity Bank & Trust         | Monthly Cable Payment                  | 9545.50  |
| Gall's LLC                    | Police Clothing Allowance              | 84.99    |
| Geisler Brothers Co.          | Museum Roof Exp.                       | 17240.00 |
| Gerald Roben                  | Ambulance Call Compensation            | 1665.00  |
| Germaine Electric Inc.        | FD Electric Expense                    | 429.50   |
| Gray Television Group         | Programming Charges                    | 1344.00  |
| Gregory Schulte               | Ambulance Call Compensation            | 1735.00  |
| Heiar Brothers Fencing, Inc.  | Ensign Fence Expense                   | 39552.72 |
| Henderson Products Inc.       | Rdwy Equip. Repair & Maint.            | 411.50   |
| Hubill Power System           | Cable Guardian Power Sys. & Batt. Exp. | 3356.00  |
| Hunter Zeimet                 | Ambulance Call Compensation            | 100.00   |
| IWireless                     | Public Works Phone Expense             | 5.27     |
| IA Assn of Municipal Utility  | Broadband Consulting                   | 3001.21  |
| IA Comm. Assurance Pool       | Rdwy. Bobcat Ins.                      | 408.78   |
| IIW, P.C.                     | Engineering Expense                    | 21302.75 |
| Innovative Systems            | June Maint. Fee & Billing Stmt. Exp.   | 5965.99  |
| Iowa Fire Chiefs Association  | FD Membership Renewal                  | 25.00    |
| Iowa Prison Industries        | Ambulance Operating Supplies           | 405.40   |
| Iowa State University         | FD M. Sturm Certificate Fees           | 75.00    |
| ISPN Internet Services        | Mo. Help Desk Support Expense          | 1752.53  |

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|---------------------------------------|---|----------|
| Jackie Keil                           | J. Keil Clothing Allowance Reimb.       | 128.39   |
| Jackson County Humane Society         | Animal Control Expense                  | 415.00   |
| Jason Staner                          | Ambulance Call Compensation             | 1200.00  |
| Jennifer Kieffer                      | Ambulance Call Compensation             | 90.00    |
| John Deere Financial                  | Clothing Allowance Reimbursement        | 602.91   |
| JoJons                                | 5 Portable Toilet Rentals               | 450.00   |
| Kevin Sieverding                      | Ambulance Call Compensation             | 605.00   |
| Kieffer Plumbing & Heating            | Cable, Pool, City Hall Maint. Exp.      | 2927.26  |
| Kimberly Ethington                    | Ambulance Call Compensation             | 815.00   |
| Kone Inc.                             | Elevator Repair & Maintenance           | 1228.07  |
| KWWL                                  | Programming Costs                       | 883.20   |
| L.L. Pelling Co.                      | Roadway Sealing Exp.                    | 1181.50  |
| Lampe True Value                      | City Supplies                           | 1967.92  |
| Lawson Products                       | Roadway Drill Bit & Blade Set           | 240.72   |
| Loras Deppe                           | CC Floor Repair & Wax                   | 842.27   |
| Loras Weber Construction              | Cole Park Prj. Sball Cement             | 502.00   |
| Lyn Medinger                          | Ambulance Call Compensation             | 1480.00  |
| Lyn Medinger                          | Ambulance Reimb. ACLS Renewal           | 160.00   |
| Manuel Alvarado                       | Ambulance Call Compensation             | 500.00   |
| Maquoketa Valley Elect. Coop.         | Security Light Exp.                     | 12.46    |
| Max Reed                              | Ambulance Call Compensation             | 1305.00  |
| Media General                         | KWQC Programming                        | 1920.00  |
| Medical Associates Clinic             | R. Heiar Exam                           | 300.00   |
| Meier Construction Inc.               | Freedom Rock/River Bank Prj.            | 7167.50  |
| Michael Peterson                      | Ambulance Call Compensation             | 320.00   |
| Midwest Business Products             | P & A Copier Expense                    | 115.53   |
| Music Choice                          | Programming Charges                     | 231.84   |
| National Cable TV Coop                | Programming Charges                     | 29627.83 |
| Nexstar Broadcasting                  | KLJB Programming                        | 960.00   |
| NICC Business & Comm. Solutions       | Amb. Healthcare Recertification         | 28.00    |
| Nieland Refrigeration                 | FD Misc. Expense                        | 199.70   |
| Oceanid Water Rescue Craft            | FD Air Fill Manifold Exp.               | 165.00   |
| O'Connor Brooks & Co. PC              | Audit Services FY 6/30/15               | 14000.00 |
| Office Depot                          | City Supplies                           | 231.51   |
| Paramount EMS                         | Ambulance Paramedic Assist              | 400.00   |
| PCC Inc.                              | Ambulance Jan, Feb. & May Billing Exp.  | 2021.02  |
| Petty Cash                            | Reimbursements                          | 45.37    |
| R & R Timber LLC                      | Ensign Park Project Exp.                | 6998.00  |
| Randy Hager                           | Re-issue R. Hager Lighting Rebate       | 5.00     |
| Reliable Data & Electrical, Inc.      | FD Radio Expense                        | 1025.50  |
| RFD TV                                | Cable Programming                       | 48.93    |
| River Valley Energy                   | City Gas Purchases                      | 747.99   |
| Roeder Brothers                       | Streets, Amb. Police & FD Exp.          | 921.81   |
| Ruth Sieverding                       | June Monthly Maint. Exp. & CC           | 915.00   |
| Scheckel Seeding                      | Riverbk. Seed & Mulch Freedom Rock Prj. | 500.00   |
| Schoenthaler, Bartelt, Kahler &Reicks | City Attorney Fees                      | 1021.50  |

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|--------------------------------|---|-----------|
| Service Supply                 | Roadway Hard Hat Expense                | 32.58     |
| Sheehan Auto Electric          | FD Operating Supplies                   | 119.18    |
| Showtime                       | Programming Charges                     | 193.24    |
| Sinclair Broadcast Group       | KGAN-KFXA Programming                   | 2196.48   |
| Stacy Heiar                    | FD Building Maintenance                 | 100.00    |
| Stephanie Penniston            | Ambulance Call Compensation             | 485.00    |
| Stephanie Penniston            | Ambulance Training Supplies Reimb.      | 544.50    |
| Stetson Building Products Inc. | Roadway Plate, Blade & Asphalt Exp.     | 362.43    |
| StoreyKenworthy                | City Council Minute Book                | 118.88    |
| Superior Welding Supply Co.    | Ambulance Oxygen Supplies Exp.          | 72.83     |
| Tandem Tire & Auto Service     | Roadway Tire Repair Exp.                | 155.00    |
| Terry Mueller                  | Ambulance Call Compensation             | 700.00    |
| The Car Wash                   | City Gas Purchase                       | 351.89    |
| The Herald Leader              | City Publication Expense                | 1047.15   |
| Till's Garage Inc.             | Rdwy Oil & Filter Sanit. Trk Cover Exp. | 205.09    |
| Todd VanZuiden                 | Ambulance Call Compensation             | 515.00    |
| Trans Iowa Equipment Inc.      | Rdwy Sweeper Exp.                       | 834.91    |
| Tribune Media Services         | EPG Program Guide                       | 587.25    |
| Tricia Steines                 | Ambulance Call Compensation             | 565.00    |
| Truck Country                  | Garbage Truck Expense                   | 123022.00 |
| Truck Country                  | Rdwy Round Air Filter Exp.              | 9.44      |
| Uniform Den Inc.               | Bt. Roling Clothing Allowance           | 121.98    |
| Unity Point Health             | Internet Transport Service              | 6000.00   |
| Veach Diesel & Auto Repair     | Roadway Eq. Rep. & Maint. Exp.          | 362.59    |
| Verizon                        | City Phone Expense                      | 337.67    |
| Warren Crouch                  | Clothing Reimbursement                  | 418.23    |
| Waste Authority of Jackson Co. | May Landfill Tipping Fees               | 6172.46   |
| Weber Paper Company            | City Supplies                           | 264.02    |
| Windstream                     | City Phone Expense                      | 768.90    |
| Zarnoth Brush Works Inc.       | Roadway Sweeper Expense                 | 136.00    |
| Zeimet's Garage Inc.           | Roadway Equipment Rep & Maint.          | 35.14     |

## ADJOURNMENT

As there was no further business to come before the Council, Ernst moved with a second by Roth to adjourn at 7:00 P.M. Motion carried unanimously.

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City Clerk

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Mayor