

July 18, 2016
Regular Session

The Bellevue City Council met in Regular Session on Monday, July 18, 2016 at 6:30 P.M. in the Council Chambers with Mayor Christopher J. Roling presiding. The Pledge of Allegiance was recited by all present. The roll was called as follows:

PRESENT: Councilmembers Allen Ernst, Gary Feuerbach, Jayson Heiar, Darla Lawson and Tim Roth. Also present were City Administrator Loras Herrig, City Clerk Abbey Skrivseth, Police Officer Ryan Kloft, Fire Chief Kent Clasen, Connie Anderson, Jo Fifield, Nichokenberry, Julie Neebel and Jim Remakel.

ABSENT: None

APPROVAL OF AGENDA

Mayor Roling reviewed the Agenda and declared it approved with the addition of the following visitors with business to present to the Council:

- D. Jim Remakel – Neighborhood Concerns
- E. Connie Anderson – Cable and Street Concerns

CONSENT AGENDA

Lawson moved with a second by Roth to approve the Consent Agenda. Motion carried unanimously.

- A. Approve June 20, 2016 Regular Session
- B. Approve June Financial Reports
- C. Approve Bills and Claims as Authorized
- D. Approve New Vendors
- E. Cable TV Viewership Report
- F. Approve Library Bills and Claims
- G. Approve Renewal of Class C Liquor License, Outdoor Service and Sunday Sales Privileges for Off Shore Bar & Grill, Inc. Effective 09/01/2016
- H. Approve New Class B Beer Permit and Outdoor Service and Sunday Sales for River Ridge Brewing Effective July 1, 2016 (date change)
- I. Approve Transfer of Bellevue Area Chamber of Commerce Class B Beer Permit, Class C Native Wine Permit (On-Premise Native Wine), Outdoor Service and Sunday Sales to 100-106 Court Street Effective August 1, 2016

KENT CLASEN – FIRE TRUCK & ADDITION UPDATE

Fire Chief Kent Clasen updated the Council on the status of the new Fire Truck purchase. The City previously committed to equally share the original \$425,000.00 cost with the Rural Agency. Clasen indicated that a few upgrades increased the total cost to \$477,000.00 and the additional \$52,000.00 expense will come from the Fire Department's capital fund account. Roth Moved

with a second my Lawson for the City to pay for no more than \$212,500.00 subject to verification of the Rural Agency's minutes on their commitment to the new truck. Motion carried unanimously. Clasen then informed the Council on the status of his department's new addition. The projected timeframe for the building's outside work completion is the end of August and the inside completion by the first of the year.

PARKS TO PEOPLE & IIW ENGINEERS

City Administrator Loras Herrig provided background information on the two Phases to connect the Felderman Park trail to the State Park trail and Potter's Mill. NicHokenberry (Parks to People) and Julie Neeble (IIW Engineers) also shared information. Currently, the project is \$473,000.00 short of the \$1,078,000.00 cost. The shortfall is expected to be covered from more Parks to People money, various grants and/or a private donor. However, commitment is needed now from the Council for IIW Engineers contract bid in order to meet critical deadlines to ensure the Parks to People grant money. Feuerbach moved with a second by Heiar to approve IIW's contract bid. Motion carried unanimously.

JIM REMAKEL – NEIGHBORHOOD CONCERNS

Jim Remakel expressed his neighborhood concerns. Specifically, he questioned painting the white lines for pedestrians, installing handicapped sidewalk corners and two unlit Riverview Park lights. Herrig indicated the lines are painted yearly, updating sidewalk corners are completed as the budget allows and the Council agreed in the past to have the two lights unlit due previous vandalism incidents.

CONNIE ANDERSON – CABLE AND STREET CONCERNS

Connie Anderson asked if City Hall is receiving phone calls from others regarding cable problems. She also said she used the new after-hour support number. Herrig reminded everyone that the Bellevue Municipal Utilities will be replacing all cable ONT's, which should help improve the cable system. Anderson then asked why Jefferson Ave and the new subdivisions are paved roads versus seal coat. Mayor Chris Roling said that Jefferson Ave is used as an emergency detour road and Herrig said that new subdivision owners paid for their paving costs.

TELECOM UPDATE

On September 1, 2016 the City will be switching video providers to Cedar Falls Municipal Utilities as the LaMotte contract will expire. The switch will require the City to be subject to the channels that Cedar Falls brings in. Herrig also commended the Bellevue Municipal Utilities Board for committing to the Iowa Fiber Alliance project, which is a long-term investment and will also help the City support future bandwidth needs.

PARK PROJECTS REVIEW

Cole Park and Ensign Park projects are wrapping up. The Council agreed to place flags at both parks. The Braves are continuing to collect donations for the seating at the Cole Park baseball diamond. Felderman Park's disc golf course is open and discs can be rented out at the Library. Councilmember Jayson Heiar questioned if electricity was going to be put in at the Felderman Park pavilion. Herrig agreed to speak with Utility Superintendent Bob Ploessl and the Bellevue Municipal Utilities Board as the park does not currently have electricity.

DOWNTOWN SIDEWALK REGULATIONS

Three businesses received letters on the City's Ordinance No. 360 regarding sidewalks downtown. Jo Fifield questioned if her two chairs, which she removes at night, were okay to leave in front of her store. The Council agreed that her chairs were fine. Herrig reminded everyone that when the Ordinance was adopted, a lot of thought went into the project to keep the sidewalks handicap accessible and safe for pedestrians. He also pointed out that the sidewalks are on the DOT right-of-way.

BELLEVUE COMMUNITY SCHOOL DISTRICT SIDEWALK

The City committed to cost share a sidewalk expense along State Street with the Bellevue Community School District. D&T Concrete was the successful bidder and the work will be completed before the start of the school year.

RAILROAD UPDATE

Mayor Roling received information that the rail through Bellevue and the final crossings will be worked on next year. This will be an intensive project with sections of Second Street closed at different periods of time. The City will receive more details and a better timeframe for the project next year.

HERITAGE DAYS RECAP

The Council commended everyone's efforts in making this year's Heritage Days a success. Only a couple complaints were received: the volume of ATV drives and private fireworks. Mayor Roling indicated the City should be proactive on handling these two complaints. Herrig agreed to get an opinion from Police Chief Lynn Schwager and to get better direction for law enforcement to follow prior to next year's event.

RESOLUTION NO. 17-16 ACCEPTING THE IMPROVEMENTS IN THE STEVE RUFF ADDITION SUBDIVISION AND ON BROADWAY STREET IN THE CITY OF BELLEVUE

Feuerbach moved with a second by Roth to approve Resolution No. 17-16. Roll call vote carried unanimously.

EMERALD ASH BORER

Herrig indicated that Don Cummings provided information on a new guaranteed treatment that would cost \$250.00 per tree every two years. The Council agreed to peruse certifying a City employee to do the treatment to help save some of the trees in town and cut down on the costs. Herrig, Parks Superintendent Warren Crouch and Cummings will be attending a free training session over the Emerald Ash Borer.

STREET CLOSURES

Lawson moved with a second by Heiar to approve the necessary street closures for the Fishtival and St. Joseph Pork Roast events. Motion carried unanimously.

AUGUST MEETING DATES

The Council agreed to meet on August 8th and 15th.

RIVERVIEW PARK VOLUNTEERS

The Council thanked everyone that has volunteered their time for the upkeep of the Riverview Park. The City has received numerous compliments on the park.

HEART AND SOUL PROGRAM

The City was awarded a \$47,000.00 grant to participate in the Heart and Soul planning process. This program is geared to get youth involved in the planning of our future community. Clairra Sieverding has been active in the program.

PLANNING AND ZONING MEETING REVIEW

The Council agreed with the Planning and Zoning’s three recommendations on new subdivisions: tying sidewalk installation to the installation of the permanent electric meter, increase the minimum lot and width size to 80 feet and only have minor (less than four lots, no municipal improvements and staff can approve) and major (more than four lots, any infrastructure and requires P&Z’s approval) subdivisions. Herrig will proceed with the proper Ordinance process for the three changes.

POLICE DEPARTMENT OFFICER APPROVALS

Feuerbach moved with a second by Ernst to approve the resignation of Part-Time Police Officer Jared Feller and Reserve Officer Alex Higgins. Motion carried unanimously.

Heiar moved with a second by Roth to approve the hiring of four Reserve Officers: Tim Finn, Oliver Reistroffer, Lucas Schmidt and Hunter Zeimet, Motion carried unanimously.

RECEIPTS AND DISBURSEMENTS

The following amounts were received or expended in the month of June:

FUNDS	RECEIPTS	DISBURSED
GENERAL:		
Basic General Fund	61911.02	211341.19
SUB FUNDS		
P.I.L.O.T.	2500.00	30000.00
Library Gift	270.00	1098.87
L.O.T. Prop Tax Red	7807.25	
Reserve Accounts	10000.00	
Museum		1473.62
Franchise Prop. Tax	949.16	
Franchise Streets	949.17	
SPECIAL REVENUE		
Park Imp. Project	2975.00	68262.10
L.O.T. St. Imp. Project	11428.14	9183.30
Fire Dept. Cap. Fund		4380.00
Employee Benefits	3961.47	
T.I.F. Fund	754.81	229460.00
Debt Service	288530.01	

Road Use Tax	24275.73	19587.92
PROPRIETARY FUNDS		
Ambulance	5859.35	23619.85
Ambulance Capital Fund	249.32	
Telecommunication	117432.90	117952.73
Sanitation	37431.35	197979.71
Water	25115.39	22668.24
Electric	173538.37	225329.68
Electric Cap. Fund	11246.57	
Customer Deposit	886.45	2373.36
Sewer	37218.17	37792.40
Storm Water Fund	6083.78	4965.42
TOTALS	831373.41	1207468.39

LIBRARY BILLS AND CLAIMS

The following Bills and Claims were paid as authorized

Baker and Taylor	Library Books	586.26
Bender's Foods	Summer Reading	13.51
Christopher C. Smith	Library Maintenance	170.00
Demco	Office Supplies	416.42
Faronics	Computer Expense	85.20
Iowa Communications Network	Telephone	8.97
Joss & Main	Office Equipment	308.85
Lampe True Value	Building Rep/Maint.	58.45
Mach 3 Enterprises	Summer Reading Program	300.00
Maquoketa Sentinel Press	Yearly Subscription	60.00
Midwest Business Products	Copier Expense	82.34
Petty Cash	Postage and Supplies	65.96
Science Center of Iowa	Summer Reading Program	200.00
The Book Farm Inc.	Library Books	56.39
Windstream	Telephone	64.71

BILLS AND CLAIMS

The following Bills and Claims were paid as approved:

Chief Supply	Police J. Kilburg Clothing Allowance	118.28
City of Bellevue	Trsf. TIF Funds to DS	229460.00
City of Bellevue	PILT Funds to DS	30000.00
City of Bellevue	Water/WW Trsf. to DS	20000.00
City of Bellevue	P&A Trsf. to Reserve (Roof)	10000.00
Copy Works	FD Printing Expense	75.09
Dan Ploessl Construction, Inc.	Police Wall in FD	7714.50
Dennis Schroeder	Police D. Schroeder Clothing Allow.	406.65

Emergency Medical Products Inc.	FD Airway Equipment	108.40
Emergency Services Marketing	FD One Year Renewal	305.00
Farro's Lead Farm, LLC	Police Training Exp.	1463.00
Fletcher-Reinhardt Company	Cable Fiber Optic Setup Fee	250.00
Gall's LLC.	Police B. Roling Clothing Allowance	249.95
IPERS	Retirement	13740.43
IRS	Federal/SS/Medicare	11238.58
John Deere Financial	Heiar Clothing Allowance	185.97
Josh Blake	Recycling Painting Exp.	361.58
Kent Clasen	FD Operating Supplies Reimbursement	103.08
Kieffer Plumbing & Heating Inc.	Police Sec. & FD Station Plumbing	8781.00
Lectronics, Inc.	FD Antenna & Radio Expense	350.59
Mi-T-M Equipment Sales & Service	Sanitation Power Washer Exp.	3750.00
Office Depot	FD Operating Supplies	384.08
Power & Telephone Supply	Cable Splitter Closures	4095.33
Reliable Data & Electrical, Inc.	Police Sect. of FD Station Electrical	5037.52
Treasurer State of Iowa	State Withholding	3629.27
Zephyr Aluminum Products Inc.	FD Door Installation Exp.	1386.00
The Locksmith Express	FD New Door Locking Devices	10696.79
City of Bellevue	Year End Transfer	415516.57
Assurant Employee Benefits	City Life Insurance WH	132.00
Black Hills Energy	City Gas Purchase	552.21
IA Municipal Workers Comp. Assoc.	City Works Comp. Premiums	18924.00
IA Workforce Development	2 nd Quarter Unemployment	306.51
Medical Associates	City Health	23746.74
Treasurer State of Iowa	June 16-30, 2016 Sales Tax	3813.00
IRS	Federal/SS/Medicare	11850.75
Treasurer State of IA Cons. Tax	Cable 2 nd Qrt. Consumer Tax	1425.00
A&P Graphics & Signs	Disc Golf Sign Exp.	45.00
Adams Cable Equipment Inc.	Cable HDMI Cables	197.35
Advanced Media Technologies	Cable Equipment	1218.16
Alexis Fire Equipment Co.	FD Grab Bar & Handle Gasket	99.30
American Funds	Payroll Withholding	1640.00
ATS Petro	City Gas Purchase	501.53
Aureon Network Services	Video Transport/CALEA	5321.13
Barco Municipal Products Inc.	Rdwy Traffic Services Exp.	696.16
Batteries & Bulbs	FD Radio Expense	399.52
Bellevue Little League	Little League Equip. & Insurance	1200.00
Bellevue Lumber	Roadway Supplies Exp.	210.03
Bellevue Municipal Utilities	City Utility Bills	5039.47
Bellevue Sand & Gravel Co.	Rdwy Concrete & Fill Sand Exp.	223.09
Bellevue State Bank	Monthly Cable Payment	9545.50
Bender's Foods	City Supplies	42.42
Big Ten Networks	Programming Charges	2580.23
Brent Roling	Police Reimbursement	150.91
Card Center	City Reimbursement	427.73

Casey's General Store	City Gas Purchase	1243.05
Central United Life Insurance	Cancer Insurance	360.76
Chief Supply	J. Kilburg Clothing Allow. Freight Charges	8.49
Cintas	Roadway Supplies	49.56
City of Bellevue	Office Trsf./Cable PILT	15328.35
City of Bellevue	Stm. Water to DS/Park St. Prj. Pmt.	4422.75
Comcast Sportsnet	Programming Charges	2877.76
Dennis Gerardy	City Hall & CC Window Cleaning	135.00
Dennis Petesch& Sons Construction Inc.	Cole & Felderman Parks Concrete Pads	11008.17
Diversified Metal Fabricators	Memorial Plaque Replacement	50.00
Dubuque Fire Equipment	City Hall Fire Ext. Maintenance	129.10
Dubuque Networking Services	Ongoing Support	15000.00
Eastern IA Excavating & Concrete, LLC	G. Youngblunt Sidewalk Exp.	1644.15
Emergency Medical Products Inc.	Ambulance Operational Supplies	506.16
Envision	FD Shirt Expense	241.00
Family Resources Inc.	Contrib. to Soc. Serv./Family Res.	1600.00
Fidelity Bank & Trust	Monthly Cable Payment	9545.50
Frank Construction & Landscaping	Spray Riverbank	538.00
Gothard& Associates	City Yearly Website Hosting Exp.	2700.00
Gray Communications	KCRG Programming	1345.75
Heath Felderman	Sandblast Recycling Box	565.00
Heiar Brothers Fencing Inc.	Ensign Neighbors Fence Expense	5200.00
Hillcrest Mental Health	Police Psychological Testing	100.00
Hunter Michels	TEAP Study	150.00
IA Association of Municipal Utilities	ECIASSO Billing July-September	382.62
IA Comm. Assurance Pool	FD New Building Ins.	793.28
IA Dept. of Public Health	Pool Inspection Fee	270.00
IA League of Cities	Membership Dues	1317.00
IIW, P.C.	City Engineering Exp.	13644.25
Innovative Systems	Mthly Bill Stmt. &Qrt IPTV Sub. Lic.	2564.02
ISPN	Mthly Cable Help Desk Support	2617.50
J&J Pool Spa &Billards	Pool DPD Powder Supplies	23.40
Jackson Co. Econ. Alliance	2016-2017 Econ. Alliance Inv.	15000.00
Joan Jess	City Hall Wall & Paint Repairs	120.00
John Deere Financial	FD & Sanitation Supplies	248.42
JoJons	3 Portable Toilet Rentals	270.00
Kati Ernst	Reimbursement Swimming Lessons	28.00
Kieffer Plumbing & Heating Inc.	City Plumbing, AC & Water Exp.	5001.40
Kone	First Pmt Replace Hydraulic Jack Pk.	2956.00
KWWL	Programming Charges	884.35
LL Pelling Co.	Rdwy Sealing & Patching	21222.80
LaMotte Telephone Co.	Internet/Video Transport	20210.00
Lampe True Value	City Supplies	1705.19
Lectronics, Inc.	FD Annual Fire Alarm Service	468.00
Manders Quality Concrete Inc.	Freedom Rock Sidewalk Exp.	11752.50
Maquoketa Valley Electric Coop.	Security Light Exp.	12.42

Media General	KWQC Programming	1922.50
Midwest Business Products	P&A Copier Expense	54.47
Midwest Lamp Recycling, Inc.	Saint. Lamp Recycling	204.50
Midwest Radar & Equipment	Police Legal & Prof. Fees	80.00
Municipal Energy Services	FD Holder & Hardware Kits	59.90
Music Choice Programming	Programming Charges	231.84
NAPA Auto Parts	FD Equip. Rep. & Maint.	134.57
National Cable TV Coop	Programming Charges	29586.16
Nexstar Broadcasting Group	KLJB Programming	965.00
NICC Business & Comm. Solutions	Ambulance CPR Supplies	825.00
Northland Securities	Annual Disclosure Report FY2015	435.00
Office Depot	P&A Office Supplies	58.48
Operation New View	Annual Contribution Oper. New View	1800.00
Pace Supply, LLC	Cole Park Warm-up Pitching Mounds	404.25
Paramount EMS	Ambulance Paramedic Assist	400.00
PCC, Inc.	Ambulance June Billing Exp.	341.59
Petty Cash	City Postage Reimbursement	4.92
Productivity Plus Account	Parks Repairs Expense	647.47
Schoenthaler, Bartlett, Kahler & Reicks	City Attorney Fees	425.50
Security Products	Door Access Repair Exp.	133.00
Showtime	Programming Charges	193.24
Smart Source Consulting	Cable Consulting Fees	2363.13
Stacy Heiar	FD Bldg. Maint.	100.00
State Hygienic Laboratory	Pool Lab Testing	12.50
Steel Mart	Dumpster Repair	25.77
Superior Welding Supply	Ambulance Operating Supplies	48.58
T&W Grinding & Compost Service	Composting Contract Apr-June	1750.00
The Car Wash	City Gas Purchase	1143.85
The Herald Leader	City Publications	562.59
Till's Garage Inc.	City Services	686.59
Tott Enterprise, Inc.	Liquor License Reimbursement/Refund	463.13
Treasurer State of Iowa	July 1-15, 2016 Sales Tax	2082.00
Tribune Media Services, LLC	EPG Programming Guide	587.25
Uniform Den, Inc.	Police Uniform Exp. J. Kilburg & Driscoll	151.53
Unity Point Health	Internet Transport Service	6000.00
Veach Diesel & Auto Repair	RTA Maintenance Expense	842.69
Verizon Wireless	City Cell Phone Expense	335.84
W.W. Darley & Co	RD Repairs Expense	283.41
Waste Authority of Jackson Co.	June Landfill Tipping Fees	5305.63
Waste Authority of Jackson Co.	Landfill Assessment July-Sept. 2016	8873.55
Windstream	City Phone Expense	821.69
Weber Paper Company	City Supplies	332.22
Sinclair Broadcast Group	KGAN/KFXA Programming	2104.96

ADJOURNMENT

As there was no further business to come before the Council, Ernst moved with a second by Lawson to adjourn at 8:45 P.M. Motion carried unanimously.

City Clerk

Mayor