

September 19, 2016  
Regular Session

The Bellevue City Council met in Regular Session on Tuesday, September 19, 2016 at 6:30 P.M. in the Council Chambers with Mayor Christopher J. Roling presiding. The Pledge of Allegiance was recited by all present. The roll was called as follows:

**PRESENT:** Councilmembers Allen Ernst, Gary Feuerbach, Jayson Heiar, Darla Lawson and Tim Roth. Also present were City Administrator Loras Herrig, City Clerk Abbey Skrivseth, Police Officers Adam McPherson and Brent Roling, Dan Hingtgen, Eric Tott and John Theisen.

**ABSENT:** None

### **APPROVAL OF AGENDA**

Mayor reviewed the Agenda and declared it approved with the addition of:

- 7.B. John Theisen – Cole Park Response
- 10.F. Trailer Court Permits & Felderman Park Trail Update

### **PUBLIC HEARING FOR A TELECOMMUNICATION REVENUE NOTE**

Mayor Roling declared the Public Hearing open on the telecommunication revenue note. No one was present to speak so it was moved by Lawson with a second by Feuerbach to close the Public Hearing. Motion carried unanimously.

### **PUBLIC HEARING LOAN AGREEMENT IN A PRINCIPAL AMOUNT NOT TO EXCEED \$70,000**

Mayor Roling declared the Public Hearing open on the loan agreement in a principal amount not to exceed \$70,000. No one was present to speak so it was moved by Ernst with a second by Heiar to close the Public Hearing. Motion carried unanimously.

### **CONSENT AGENDA**

Feuerbach moved with a second by Heiar to approve the Consent Agenda. Motion carried unanimously.

### **WHKS PRESENTATION**

Dan Hingtgen and Eric Tott discussed whks' engineering services. They indicated if the opportunity would ever present itself, that whks would be interested in providing engineering services for the City.

### **JOHN THEISEN – COLE PARK RESPONSE**

John Theisen came before the board to provide a response and his concerns with the Bellevue Braves connecting a building with the new stadium seating project at Cole Park. Councilman Tim Roth then gave an update from iiW Engineers on the sun screen support poles and the support that the building would provide.

**TELECOM UPDATE**

City Administrator Loras Herrig provided an update on the status of the City’s telecom system transition. DVR customers should have all received a letter with notification on the possibility of losing all recordings.

**OCTOBER MEETING DATES**

The Council will meet next in regular session on October 3and 17.

**SALARY COMMITTEE REVIEW**

A long discussion was held regarding the City’s salary survey results and the current salary process in general. Herrig will also be discussing the results with both Utility Board and Library Board for their input. The Council requested that City Clerk Abbey Skrivseth completed a follow-up to the salary survey and reach out to the same cities that were on last year’s survey. Once the results are received, then the Council will discuss the next step of action.

**TRAILER COURT PERMITS & FELDERMAN PARK UPDATE**

The Council had a discussion on the City’s current building permit ordinance. Historically, the trailer court residents were never required to have a permit but the ordinance never excluded the trailer court. The Council agreed to think about the various options and to discuss the situation at a future Council meeting. Herrig then updated the Council on the Felderman Park trail extension and bridge project. The City was recently awarded two new grants for the trail and bridge. The City is currently working with iiW engineers on the project.

**RESOLUTION NO. 23-16 A LOAN AGREEMENT AND PROVIDING FOR THE ISSUANCE OF A \$620,000 GENERAL OBLIGATION CORPORATE PURPOSE NOTE**

Roth moved with a second by Lawson to approve Resolution No. 23-16. Roll call vote carried unanimously.

**RESOLUTION NO. 24-16 A LOAN AGREEMENT AND PROVIDING FOR THE ISSUANCE OF A \$2,018,565.84 TELECOMMUNICATION REVENUE NOTE**

Feuerbach moved with a second by Ernst to approve Resolution No. 24-16. Roll call vote carried unanimously.

**RESOLUTION NO. 25-16 APPROVING THE FINAL PLAT OF JACKSON PARK THIRD ADDITION IN THE CITY OF BELLEVUE, JACKSON COUNTY, IOWA**

Lawson moved with a second by Roth to approve Resolution No. 25-16. Roll call vote carried unanimously.

**BILLS AND CLAIMS**

The following Bills and Claims were paid as approved:

Susan Lucke	Reimbursement Bellevue War Exp.	225.68
Ron Monner	Reimbursement Bellevue War Exp.	100.00
Mitch & Christina Hoffman	Credit Refund	4.50
Kiesler Police Supply Inc.	Kiesler PD Equipment Purchase	930.00
State of Iowa Treasurer	August 16-31, 2016 Sales Tax	3285.00

IRS	Federal/SS/Medicare	10503.59
Assurant Employee Benefits	City Life Insurance	176.00
Black Hills Energy	City Gas Purchase	362.00
Dubuque Networking Services	Virus Protection	331.09
iWireless	Public Works Cell Phone	4.04
Medical Associates Health	City Health Insurance	25781.36
Productivity Plus Account	Parks Equipment Rep. & Maint.	191.99
The Herald Leader	City Publications	327.82
BTN	Programming Charges	1280.64
PCC	Ambulance Billing Service	1021.80
ISPN	Help Desk Support	1217.50
IRS	Federal/SS/Medicare	10369.31
State of Iowa Treasurer	September 1-15, 2016 Sales Tax	1819.00
Second State Station	Police Training Expense	53.77
A & P Graphics & Signs	FD Decal Expense	285.00
Ahlers Cooney Attorneys	Cable New Video Trsf. 28E Legal Fees	2089.50
American Funds	Payroll Withholding	1660.00
ATS Petro	City Gas Purchase	1020.13
Aureon	Video Transport/CALEA	5341.38
Bellevue Development Inc.	2016 2 <sup>nd</sup> Qtr. Hotel Motel Tax	4936.47
Bellevue Emergency Services	FD CPR Class	70.00
Bellevue Lumber	City Concrete Mix & Supplies	61.54
Bellevue Municipal Utilities	City Monthly Utility Bills	5903.28
Bellevue Pharmacy	City Supplies	36.23
Bellevue Sand & Gravel Co.	Roadway Material	645.81
Bellevue State Bank	Monthly Cable Payment	9545.50
Bender's Foods	Public Works Water Expense	23.92
Benjamin Lange	Service Deposit Refund	125.86
Big Ten Network	Programming Charges	1284.12
Card Center	City Reimbursement	750.44
Casey's General Stores, Inc.	City Gas Purchase	906.92
Central United Life Insurance	Cancer Insurance	360.76
ChemSearch	Roadway Miscellaneous Supplies	380.62
Cintas	Public Works First Aid Supplies	51.02
City of Bellevue	Storm Water to DS/Park St. Pj.Pmt.	4422.75
City of Bellevue	LOT Funds to DS	4115.41
City of Bellevue	Office Trsf/Cable PILT	15328.15
Comcast Sportsnet	Programming Charges	2885.58
Country Side Feed & Seed	Roadway Grass Supplies	74.75
Curtis Dean/Smart Source Consult	Broadband Consulting	825.00
D & T Concrete	Rdwy and FD Sidewalk and Projects	13988.00
Dan Weber Excavating, Inc.	FD/City Hall Prj. Black Dirt	480.00
Dennis Gerardy	City Hall Window Cleaning	135.00
Dubuque Co. Sheriff	Hefel Development TIF	4807.13
Dubuque Fire Equipment	Ambulance & Public Works Fire Ext Exp.	370.50
Dubuque Networking Service	Cable and City Hall Maintenance	1986.66

Dubuque Sign Company	FD Used Sign Cabinet Expense	200.00
Eagle Engraving, Inc.	FD Tags Expense	38.80
East Central Inter Gov. Assoc.	Parks to People Grant Writing	237.00
Eastern Iowa Asphalt Maint. Inc.	Amb. Asphalt Maint. Inc.	1225.00
Econo Signs	Roadway Traffic Sign Exp.	283.58
Ella Kramer	Service Deposit Refund	125.86
Emergency Medical Products, Inc.	Ambulance Operating Supplies	219.20
EMSI, Inc.	FD Asbestos Inspection	600.00
Fidelity Bank & Trust	Monthly Cable Payment	9545.50
Gray Television Group	KCRG Programming	1352.75
Hawkeye Fire & Safety	FD Valve & Bracket Expense	109.20
Heming Pest Control	City Hall Monthly Service	70.00
Heritage-Crystal Clean, LLC	Used Oil Pickup	236.75
Hubill Power Systems Inc.	Cable Headend Equipment	743.14
IA Division of Labor Services	City Boiler Inspection	120.00
IIW, P.C.	Freedom Rock Engineering Expense	180.00
Innovative Systems	Monthly Maintenance & Billing Stmt.	16396.27
Iowa Prison Industries	Roadway Sign Expenses	111.10
ISPN Internet Service	Monthly Internet/Video Support Serv.	1410.85
Jackson Co. Humane Society	Animal Control Expense	45.00
John Deere Financial	FD Equipment Rep & Maint Expense	230.25
JoJons	Parks & Freedom Rock Port. Toilet Rent.	180.00
Keltek Inc.	FD Radio Expense	63.01
Kent Clasen	Reimbursement FD Latches	127.08
Key City Moving & Storage Ltd.	FD Equipment Moving Expense	352.00
Kone Inc.	City Hall Sept-Nov.2016 Elev. Maint.	234.96
LaMotte Telephone Co.	Monthly Video Transport	3000.00
Lampe True Value	City Supplies	913.23
Lawson Products	Rdwy Drill Bit Set & Seal Connector	228.39
Maquoketa Valley Elect. Coop	Security lighting Expense	11.90
Media General Inc.	KWQC Programming	1932.50
Medical Associates Clinic	FD Physical Exp.	295.00
Meier Construction Inc.	FD/City Hall Storm Sewer Prj.	3448.10
Midwest Business Products Inc.	Copier Expense	68.48
Moore Medical Corp	FD ECG Foam Pk Exp.	42.50
Music Choice	Programming Charges	1932.50
Mutual Wheel Company	Rdwy Lt. Bar & Strobe Lit Exp.	215.88
National Cable TV Coop	Programming Charges & Project Exp.	36934.34
Nexstar Broadcasting Groups	KLJB Programming Charges	968.75
Oceanid Water Rescue Craft	FD RDC Protective Bags	165.00
Office Depot	City Supplies	94.50
Operation New View	Project Share Contribution	150.00
Patzner Pro Shop	Public Works Clothing Allowance	90.00
Petty Cash	City Reimbursement	3.48
Precision Auto Glass	Ambulance Windshield Expense	275.00
Racom Corporation	Ambulance Battery Expense	196.00

River Valley Energy	City Gas Purchase	1027.07
Roeder Bros. Inc.	City Supplies Expense	450.34
Sandry Fire Supply	Amb. Bug & Shield Solution Wash	55.21
Schoenthaler, Bartelt, Kahler &Reicks	City Legal Fees	407.00
Security Products of Dubuque	Amb. Alarm Monitoring Service	198.00
Showtime Networks Inc.	Programming Charges	181.17
Sinclair Television Group Inc.	KGAN/KFXA Programming	2210.78
Stacy Heiar	FD Bldg. Maint.	100.00
State Hygienic Laboratory	Pool Lab Testing	12.50
Stetson Building Products	Rdwy Sidewalk Expense	2887.05
Superior Welding Supply	Amb. Operating Supplies	105.69
Targets Online	Police Range Target Exp.	42.25
The Car Wash Inc.	City Gas Purchase	779.59
The Herald Leader	City Legal Notice Publications	109.48
Thompson Truck & Trailer Inc.	FD Equip Rep & Maint.	1311.60
Tills Garage Inc.	City Vehicle Expense	98.00
Tower Distribution Co.	WGN Programming	159.49
Tribune Media Services	EPG Guide	604.66
US Post Office	Stamps	940.00
ULine	FD Plastic Paid Expense	63.20
Uniform Den Inc.	Police Badge & Seal Exp	70.50
Unity Point Health/Broadnet Connect	Broadnet Transport Service	6000.00
Verizon Wireless	City Cell Phone Bills	335.98
Waste Authority of Jackson Co.	August Monthly Tipping Fees	5574.06
Waste Authority of Jackson Co.	Landfill Assessment Oct-Dec	8873.55
Weber Paper Company	Office Supplies	68.04
Windstream	City Phone Expense	1040.87
Zarnoth Brush Works Inc.	Rdwy Sweeper Exp.	500.50

**ADJOURNMENT**

As there was no further business to come before the Council, Ernst moved with a second by Roth to adjourn at 8:23 P.M. Motion carried unanimously.

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City Clerk

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Mayor