

July 17, 2013  
Regular Session

The Bellevue Municipal Utilities met in regular session on July 17, 2013 at 12:00 noon in the Council Chambers with Chairman Ken Walsh presiding. The roll call was as follows:

PRESENT: Boardmembers Ken Walsh, Barry Nudd and Lucy Zeimet. Also present were Superintendent Bob Ploessl and City Administrator Loras Herrig

ABSENT: None

#### **APPROVAL OF AGENDA**

Chairman Ken Walsh declared the agenda approved with the following addition:

1. Utility Restructure

#### **CONSENT AGENDA**

It was moved by Nudd and seconded by Zeimet to approve the Consent Agenda. Motion carried unanimously.

- A. Approve minutes of 6-27-13 Regular Session
- B. Approve June Financial Reports
- C. Approve Bills and Claims as Authorized

#### **SPRUCE CREEK INFORMATIONAL MEETINGS**

Herrig updated the Board on the status of the informational meetings that will be held for the Droessler Subdivision. The City Council is currently studying the option of extending water and sewer to Spruce Creek Camp Ground and the Droessler Subdivision area. It was determined that it would be beneficial to have informational meetings for the general public. The meetings will be held on July 17, and July 20. Herrig will keep the Board updated on the status of this project.

#### **UTILITY RESTRUCTURE**

Herrig shared information on the possible restructuring of the responsibilities of the Utility Board. It was brought out that it may be beneficial to officially add the Wastewater operation to the utilities and also the telecommunication system. It would require a vote of the citizens to restructure the Utilities Departments.

#### **AUGUST MEETING DATE**

The next regularly scheduled meeting of the Utility Board will be August 21, 2013.

#### **BILLS AND CLAIMS**

The following Bills and Claims were paid as authorized:

|                                 |                                   |           |
|---------------------------------|-----------------------------------|-----------|
| Treas. State of Iowa            | Sales Tax 6/1-15/2013             | 3237.00   |
| IPAIT                           | Purchase Power                    | 114000.69 |
| Dubuque Networking Service      | Support Agreement/Virus Prot.     | 1000.36   |
| Maquoketa Municipal Elec. Util. | Underground Const. Expense        | 1357.19   |
| Verizon Wireless                | CIPCO Monthly Access              | 13.35     |
| Black Hills Energy              | Elec./W.W. Gas Bills              | 393.05    |
| IMWC                            | Util. Workman's Comp              | 9425.00   |
| Medical Assoc. Health Plans     | Util. Health Ins.                 | 8707.42   |
| Alice Kilburg                   | Dehumidifier Rebate               | 25.00     |
| Ask Enterprises                 | Underground Const. Expense        | 612.58    |
| Assurant Emp. Benefit           | Life Ins.                         | 42.00     |
| ATS Petro                       | Fuel Purchase                     | 433.75    |
| Bancard                         | Pool Trng. Exp./F.D. Equipment    | 606.19    |
| Bellevue Lumber                 | Supplies                          | 39.70     |
| Bellevue Mun. Util.             | Trsf. Funds to Elec. Cap Fund     | 20000.00  |
| Bellevue Mun. Util.             | Utilities                         | 5467.43   |
| Beverly Sullivan                | Refrigerator Rebate               | 25.00     |
| Casey's                         | Fuel Purchase                     | 514.52    |
| City of Bellevue                | Trsf. to Debt Svs. For W.W. Pmt.  | 13175.00  |
| City of Bellevue                | Util. Office Trsf./Internet Chrg. | 27326.37  |
| The City of Dubuque             | Water Testing Exp.                | 36.00     |
| Dale Horan                      | Freezer Rebate/TV Rebate          | 65.00     |
| Dan Murphy                      | Service Deposit Refund            | 291.96    |
| Dubuque Networking Service      | SCADA Printer                     | 230.48    |
| Elaine Neubert                  | Dehumidifier Rebate               | 25.00     |
| Gerald Walsh                    | A/C Rebate                        | 25.00     |
| Halie Mayer                     | Service Deposit Refund            | 258.47    |
| Hawkins                         | Sludge Removal Expense            | 483.84    |
| IAMU                            | ECIASSO Dues                      | 592.73    |
| Ia. Dept. of Natural Resources  | Annual Water Supply Fee           | 255.85    |
| IIW P.C.                        | Engineering Service               | 854.75    |
| Iowa One Call                   | Locate Service                    | 31.60     |
| Iowa Rural Water Assoc.         | Registration Fees                 | 260.00    |
| Iowa Utilities Board            | FY2014 Assessment                 | 2142.00   |
| John Deere Financial            | Clothing Allowance                | 119.97    |
| John Hinke                      | A/C Rebate                        | 150.00    |
| Keystone Laboratories           | Outside Water Testing             | 21.00     |
| Kristi Maiers                   | Window Rebate                     | 100.00    |
| Linda Mangler                   | TV Rebate                         | 40.00     |
| Maquoketa Valley Elec. Coop     | Overhead Constr. Expense          | 4310.00   |
| Mary Ann Upmann                 | Dehumidifier Rebate               | 25.00     |
| Mary Sturm                      | Window Rebate                     | 200.00    |
| Matt Parrott                    | Window Envelopes                  | 219.11    |
| Meier Electric                  | Bldg. Maint. Expense              | 1848.47   |

|                        |                           |         |
|------------------------|---------------------------|---------|
| QC Analytical Services | W.W. Lab Testing Service  | 278.00  |
| Robert Yeager          | Refrigerator Rebate       | 25.00   |
| Roeder Bros.           | Equip. Maint. Expense     | 54.27   |
| State Hygienic Lab.    | Water Lab Testing Service | 18.00   |
| The Car Wash           | Fuel Purchase             | 236.25  |
| The Herald Leader      | Publication               | 221.36  |
| The Sign Makers        | Name Plate                | 28.20   |
| Treas. State of Iowa   | Consumer Use Tax          | 246.99  |
| U.S. Post Office       | Stamps                    | 253.00  |
| U.S. Cellular          | Cell Phone Service        | 533.37  |
| Universal Electric     | Comm. Project Expense     | 1146.55 |
| USA Blue Book          | W.W. Supplies             | 85.87   |
| Windstream             | Telephone Service         | 95.78   |

**ADJOURNMENT**

There being no further business to come before the Board it was moved by Nudd and seconded by Zeimet to adjourn. Motion carried unanimously.

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Secretary

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Chairman